



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 14, 2021

Cheryl Alassane
11310 Nixon Rd.
Grand Ledge, MI 48837

RE: License #: DG230284840

RE: SI LOG #: **Alassane, Cheryl**
11310 Nixon Rd.
Grand Ledge, MI 48837

Dear Ms. Alassane:

This letter is to advise you that the 06/04/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1903 Licensee responsibilities	Ms. Alassane has an unsupervised volunteer that assists her. She did not have a written policy and procedure for screening and supervision of volunteers.	Ms. Alassane will write up a detailed volunteer sheet of her expectations when a volunteer in in care. The sheet will detail who does what and who is in charge of certain things.	07/04/2021
R 400.1905 Training	Ms. Alassane did not complete any training hours for 2019.	Ms. Alassane will complete the required yearly trainings.	07/04/2021
R 400.1905 Training	Ms. Alassane has not completed any of the required health and safety trainings. This includes Health and Safety training segment 1 & 2 and the ongoing	Ms. Alassane stated that she is now aware of the required trainings and she will watch the LARA updated rules and requirements training to ensure that she is meeting the rules.	07/04/2021

	health and safety training due by October 2020.		
R 400.1906 Records of a licensee; child care staff member; child care assistant.	Ms. Alassane did not have an updated medical clearance with a statement attesting to her mental and physical health.	Ms. Alassane has scheduled a physical at the end of July. She stated that she will schedule a yearly physical to meet the rule.	12/04/2021
R 400.1925 Comprehensive background check; fingerprinting	Ms. Alassane and her unsupervised volunteer have been fingerprinted but they did not have their consent and disclosure form on file	Ms. Alassane stated that she will fill out the consent and disclosure form and put it on file. She stated that she will watch LARA emails more closely to ensure she is in compliance with the changing rules.	Completed

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9727.

Sincerely,



Monica Sturdivant, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909