



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

Marlon I. Brown, DPA
ACTING DIRECTOR

12/04/2023

Cindi Brown
Cindi Brown
1811 W. Parks Road, Saint Johns, MI, , 48879

License Number: DG190078486

Dear Cindi Brown,

This letter is to advise you that the 12/04/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| Violation cited | Noncompliance observed | Plan to correct | Date to be completed |
|-----------------|---|---|----------------------|
| R 400.1923(3) | Cindi Brown did not ensure that CCSM 1 was changing diapers when they were wet or soiled. Child A's Father reported that on six to ten occasions Child A had arrived home with remnants on his bottom of having had had a bowel movement. On another occasion, he was in a wet and soiled diaper when he was picked up at the home by his mother. Child D, E and F's Mother reported that Child D was picked up in a wet diaper on multiple occasions and on two specific times, he had a rash so bad that it was bleeding. | Cindi Brown will correct the violation. The assistant failing her duties is no longer employed. Cindi Brown will be doing 100% of the diapering at this time and in the future. She will continue to do all the diapering at this time. In the future, if an assistant is brought in, she will check every diaper they may change by removing the diaper to verify that the child is clean. | 09/28/2023 |

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| R 400.1924(3) | <p>Instead of taking Child A indoors to use soap and running water to clean the mud off of his hands and face, Cindi Brown chose to go inside the home, grab a washcloth, apply soap to the washcloth, grab a room temperature large bottle of water and return outside to clean Child A's hands and face. CCSM 1 recalled a time when Cindi Brown had brought out wash cloths and wipes and went through and cleaned up all the children that had been playing in the sand.</p> | <p>Cindi Brown will correct the violation.</p> <p>If even as few as one child has dirty hands, face, etc., we will go inside to use the sink to clean up.</p> <p>We will continue to go inside immediately upon viewing a child with dirt on their hands, face, etc. to use the bathroom sink to clean up.</p> | 09/28/2023 |
| R 400.1908(1) | <p>Cindi Brown stated that one day she was over by a couple of children because their parents were late in picking them up.</p> | <p>Cindi Brown will correct the violation.</p> <p>She will call parents immediately if they have not picked up their children as agreed/scheduled if other children are due to arrive.</p> <p>She will not be increasing her number of children in care in the future to avoid any possible overlaps if a parent becomes late picking up.</p> | 09/28/2023 |
| R 400.1907(3) | <p>Cindi Brown's written attendance records did not correlate with her stating she was over capacity a couple of children because their parents were late picking them up. Cindi Brown's written attendance</p> | <p>Cindi Brown will correct the violation.</p> <p>She will make sure the unexpected arrivals are documented on the attendance sheet, this may require taking</p> | 09/28/2023 |

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| | records, dated 07/31/2023 to 09/01/2023, did not show her out of capacity at any time . | attendance sheets outside in case we have arrivals during that time. She will make sure attendance sheets are outside to ensure attendances get written down and not forgotten. | |
| R 400.1903(1) | Cindi Brown did not maintain a record of her absences from the home for the following dates: 07/31/2023 through 08/09/2023. Her written attendance records state that she was present from 6:00 a.m. to 6:00 p.m. on these dates. | Cindi Brown will correct the violation. Upon returning from vacation or time off, she will check to verify that her attendance has been accurately documented. She will personally verify attendance records when completed by someone other than herself. | 09/28/2023 |
| R 400.1920(5)(c) | Cindi Brown did not ensure that the blue elevated tent, the two large saucer swings and the single blue saucer swing were placed at least 6 feet from the perimeter of other play structures or obstacles. | Cindi Brown will correct the violation. These items have or will be removed from the play areas. No new play equipment will be purchased for the outdoor play areas. | 12/10/2023 |
| R 400.1920(5)(a) | Cindi Brown did not ensure that the single blue saucer swing was not placed over a hard surface. The blue saucer swing was placed over wooden decking | Cindi Brown will correct the violation. The swing was removed. No new equipment purchases will be made for the outside play areas. | 11/15/2023 |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Dana Hart at (517) 388-4625 or hartd8@michigan.gov. In the event that Dana Hart is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in black ink that reads "Dana M. Hart". The signature is written in a cursive style with a large, looped "D" and "H".

Dana M. Hart, Licensing Consultant