



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 20, 2023

Kelli Dingo
3930 Halfmoon Lake Rd.
Harrison, MI 48625

RE: License #: DG180383755
Kelli's Kid's Korner Daycare
3930 Halfmoon Lake Rd
Harrison, MI 48625

Dear Ms. Dingo:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 07/11/2023, I found twenty-six violation(s) listed below and explained in the attached report:

- R400.1904a(2)(c) Child care staff member; employment requirements.
- R400.1905(1) Training.
- R400.1905(3)(a) Training.
- R400.1905(3)(b) Training.
- R400.1905(3)(c) Training.
- R400.1905(4)(a) Training.
- R400.1905(4)(b) Training.
- R400.1905(4)(c) Training.
- R400.1905(4)(f) Training.
- R400.1905(4)(d) Training.
- R400.1905(4)(e) Training.
- R400.1905(4)(g) Training.
- R400.1905(6) Training.
- R400.1906(1)(b) Records of a licensee; child care staff member; child care assistant.
- R400.1906(1)(c)(ii) Records of a licensee; child care staff member; child care assistant.

- R400.1906(1)(g) Records of a licensee; child care staff member; child care assistant.
- R400.1907(1)(a) Child's record.
- R400.1907(1)(b) Child's record.
- R400.1907(2) Child's record.
- R400.1907(3) Child's record.
- R400.1925(2)(e) Comprehensive background check; fingerprinting.
- R400.1932(2) Home maintenance and safety.
- R400.1933(4) Water supply; sewage disposal; water temperature.
- R400.1941(2) Heat-producing equipment.
- R400.1944(1) Smoke detectors; fire extinguishers.
- R400.1944(3) Smoke detectors; fire extinguishers.

Due to the violations, you must send us a corrective action plan by 08/10/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Due to the infant safe sleep violation(s), all of your infant child care staff members must take training on infant safe sleep. This must be included in your corrective action plan. In addition, a follow up inspection may be made to check compliance with the infant safe sleep rules.

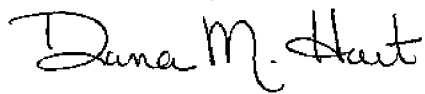
I recommend issuance of a 1st provisional license. If you accept the provisional license, you must sign and return the enclosed waiver form. If you do not accept the provisional license, the matter will be forwarded to the disciplinary unit.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Dana M. Hart". The signature is written in a cursive style with a large, stylized "D" and "H".

Dana M. Hart, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(517) 388-4625

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG180383755
Licensee Name:	Kelli Dingo
Licensee Address:	3930 Halfmoon Lake Rd. Harrison, MI 48625
Licensee Telephone #:	(989) 506-1349
Licensee:	N/A
Name of Facility:	Kelli's Kid's Korner Daycare
Facility Address:	3930 Halfmoon Lake Rd Harrison, MI 48625
Facility Telephone #:	(989) 506-1349
Original Issuance Date:	08/12/2016
Capacity:	14
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s):

07/11/2023

	No. of Records Reviewed	
No. of children enrolled in care	23	8
No. of assistant caregivers employed	3	3
No. of child care children present at time of inspection	14	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	2	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	☒
	Assistant Caregivers	☒

Approved child use space: The living room on the main floor and the two rooms in the basement are approved for child care use.

Exiting information (including second floor and basement): : Exits to grade from the main floor are available via the front and side doors. From the basement, exiting to grade is available via the stairway to the main floor (east) and the service door walk out (southwest).

Approved variances - ☐ No ☒ Yes Description: R400.1910(1) (a-c) Ratio of personnel to children. The ratio of personnel to children present in the home at any time will be 1 personnel to 7 children. (1) The ratio of personnel to children present in the home at any 1 time must be not less than 1 member of the personnel to 7 children. The ratio must include all children in care who are not related to any personnel and any of the following children who are less than 6 years of age: (a) Children of the licensee. (b) Children of a child care staff member or child care assistant. (c) Children related to any member of the household by blood, marriage, or adoption.

Key Indicator Inspection: No.

Additional information:

- Pets? No ☐ Yes ☒ If yes, describe.
There are four dogs in the home; one large, one medium and two small.
- Hot tubs or spa pool? No ☒ Yes ☐ If yes, are there appropriate barriers?
- Swimming pool? No ☒ Yes ☐ If yes, describe pool and barriers.
- Other water hazards? No ☒ Yes ☐ If yes, describe.

- Fireplace or wood burning stove? No ☒ Yes ☐ If yes, describe.
- Fireplace/wood burner in use during child care hours? No ☒ Yes ☐ If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

When I arrived on-site, Ms. Kelli Dingo was present; along with child care staff member Ashleigh Sanderson and volunteer Morgan Henry. There were fourteen children in attendance; two of the children were related to Ms. Dingo. The children were in the basement eating lunch. After lunch, they engaged in free play, while they were preparing to take a rest/nap. Infant safe sleep rules were not observed at this time, due to Ms. Dingo not having any children enrolled under the age of 12 months.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1904a Child care staff member; employment requirements.

(2) Before caring for children at a child care home, an individual shall provide the licensee with all of the following:

(c) Proof of training in the prevention of infectious disease, including immunizations. Hours of training in the prevention of infectious disease from MiRegistry will be allowed to count for training hours to meet this requirement.

A check of the MiRegistry reports, beginning 01/01/2018 through 07/14/2023, showed that child care staff members Ashleigh Sanderson and Grace Dingo had not completed any trainings and child care staff member Jesse Wardle did not have an existing account. Ms. Kelli Dingo was unable to provide any documentation that the three child care staff members had completed the training on the prevention of infectious disease, including immunizations.

R 400.1905 Training.

(1) A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

A check of the MiRegistry reports, from 01/01/2018 through 07/14/2023, for Ms. Kelli Dingo showed that she had only completed 2.0 clock hours of training for the calendar year 2022. Ms. Dingo was unable to provide any documentation that she had completed the remaining 8.0 hours of training.

REPEAT VIOLATION ESTABLISHED
LSR dated 01/25/2019
Corrective Action Plan dated 01/11/2019

R 400.1905 Training.

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:
(a) Safe sleep practices to prevent sudden infant death syndrome.

A check of the MiRegistry reports, from 01/01/2018 through 07/14/2023, for child care staff members Ashleigh Sanderson, Grace Dingo and Jesse Wardle showed that safe sleep practices to prevent sudden infant death syndrome training had not been completed. Ms. Kelli Dingo was unable to provide any documentation that the three child care staff members had completed the training.

REPEAT VIOLATION ESTABLISHED
LSR dated 01/25/2019: cited as R400.1905(3)
Corrective Action Plan dated 01/11/2019

R 400.1905 Training.

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

(b) Recognition of and the reporting of child abuse and neglect.

A check of the MiRegistry reports, from 01/01/2018 through 07/14/2023, for child care staff members Ashleigh Sanderson, Grace Dingo and Jesse Wardle showed that the recognition of and the reporting of child abuse and neglect training had not been completed. Ms. Kelli Dingo was unable to provide any documentation that the three child care staff members had completed the training.

R 400.1905 Training.

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

(c) Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment.

A check of the MiRegistry reports, from 01/01/2018 through 07/14/2023, for child care staff members Ashleigh Sanderson, Grace Dingo and Jesse Wardle showed that the prevention of shaken baby syndrome, abusive head trauma, and child maltreatment training had not been completed. Ms. Kelli Dingo was unable to provide any documentation that the three child care staff members had completed the training.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(a) Child development.

A check of the MiRegistry reports, from 01/01/2018 through 07/14/2023, for child care staff members Ashleigh Sanderson, Grace Dingo and Jesse Wardle showed that safe sleep practices to prevent sudden infant death syndrome training had not been completed. Ms. Kelli Dingo was unable to provide any documentation that the three child care staff members had completed the training.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(b) Administration of medication.

A check of the MiRegistry reports, from 01/01/2018 through 07/14/2023, for child care staff members Ashleigh Sanderson, Grace Dingo and Jesse Wardle showed that the administration of medication training had not been completed. Ms. Kelli Dingo was unable to provide any documentation that the three child care staff members had completed the training. Ms. Dingo stated that Grace Dingo has been working as a child care staff member since 2022 and Ashleigh Sanderson and Jesse Wardle have been working as child care staff members since January of 2023.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(d) Handling and storage of hazardous materials and the appropriate disposal of biocontaminants.

A check of the MiRegistry reports, from 01/01/2018 through 07/14/2023, for child care staff members Ashleigh Sanderson, Grace Dingo and Jesse Wardle showed that the handling and storage of hazardous materials and the appropriate disposal of biocontaminants training had not been completed. Ms. Kelli Dingo was unable to provide any documentation that the three child care staff members had completed the training. Ms. Dingo stated that Grace Dingo has been working as a child care staff member since 2022 and Ashleigh Sanderson and Jesse Wardle have been working as child care staff members since January of 2023.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(e) Precautions in transporting children.

A check of the MiRegistry reports, from 01/01/2018 through 07/14/2023, for child care staff members Ashleigh Sanderson, Grace Dingo and Jesse Wardle showed that the precautions in transporting children training had not been completed. Ms. Kelli Dingo was unable to provide any documentation that the three child care staff members had completed the training. Ms. Dingo stated that Grace Dingo has been working as a child care staff member since 2022 and Ashleigh Sanderson and Jesse Wardle have been working as child care staff members since January of 2023.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff

member, and a child care assistant shall complete training on all of the following topics:

(f) Building and physical premises safety.

A check of the MiRegistry reports, from 01/01/2018 through 07/14/2023, for child care staff members Ashleigh Sanderson, Grace Dingo and Jesse Wardle showed that the building and physical premises safety training had not been completed. Ms. Kelli Dingo was unable to provide any documentation that the three child care staff members had completed the training. Ms. Dingo stated that Grace Dingo has been working as a child care staff member since 2022 and Ashleigh Sanderson and Jesse Wardle have been working as child care staff members since January of 2023.

R 400.1905 Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(g) All hazards emergency preparedness and response planning.

A check of the MiRegistry reports, from 01/01/2018 through 07/14/2023, for child care staff members Ashleigh Sanderson, Grace Dingo and Jesse Wardle showed that the all hazards emergency preparedness and response training had not been completed. Ms. Kelli Dingo was unable to provide any documentation that the three child care staff members had completed the training. Ms. Dingo stated that Grace Dingo has been working as a child care staff member since 2022 and Ashleigh Sanderson and Jesse Wardle have been working as child care staff members since January of 2023.

R 400.1905 Training.

(6) Completion of the required training must be verified by a document, signed by the trainer or an authorized individual, which must be kept on file or available online at MiRegistry.

Ms. Kelli Dingo sated that child care staff members Grace Dingo, Ashleigh Sanderson and Jesse Wardle had completed first aid and CPR training. Ms. Dingo did not have on file documentation verifying their training.

R 400.1906 Records of a licensee; child care staff member; child care assistant.

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

 (b) Daily records detailing arrival times and departure times at the child care home.

Ms. Kelli Dingo's written attendance record for child care staff members only contained the staff members initials and the number of hours they worked. It did not identify their time of arrival and their time of departure.

R 400.1906 Records of a licensee; child care staff member; child care assistant.

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

 (c) A statement signed by a licensed physician or his or her designee that attests to the individual's mental and physical health., and which must be updated as follows:

 (ii) For a child care staff member and a child care assistant, within 1 year prior to caring for children and at the time of subsequent renewals of the child care home's license.

Ms. Kelli Dingo was unable to provide a medical clearance form for child care staff members Ashleigh Sanderson and Grace Dingo. A medical clearance for child care staff member Jesse Wardle was incomplete.

REPEAT VIOLATION ESTABLISHED

LSR dated 01/25/2019: cited as R400.1906(1)(b)(ii)

Corrective Action Plan dated 01/11/2019

R 400.1906 Records of a licensee; child care staff member; child care assistant.

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(g) A written statement, signed and dated by the child care staff member or child care assistant at the time of hiring, indicating all of the following information:

(i) The individual is aware that abuse and neglect of children is unlawful.

(ii) The individual knows that he or she is mandated by law to report child abuse and neglect.

(iii) The individual has received a copy of the licensee's discipline policy.

Ms. Kelli Dingo did not have on file a written statement, signed and dated by the child care staff members Grace Dingo and Jesse Wardle.

REPEAT VIOLATION ESTABLISHED

LSR dated 01/25/2019

Corrective Action Plan dated 01/11/2019

LSR dated 03/13/2017

Corrective Action Plan dated 02/10/2017

R 400.1907

Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

Eight child information cards were reviewed. All eight cards had missing or incomplete information in the following areas: date of admission, parent employer telephone number, physician or health clinic, physician telephone number, the use of "N/A", no parent signature or parent signature date.

REPEAT VIOLATION ESTABLISHED

LSR dated 09/12/2019

Corrective Action plan dated 09/18/2019

LSR dated 01/25/2019

Corrective Action Plan dated 01/11/2019

LSR dated 03/13/2017

Corrective Action Plan dated 02/10/2017

R 400.1907

Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(b) A child in care statement or receipt using a form provided by the department and signed by the parent certifying all of the following:

(i) Receipt of a written disciplinary policy.

(ii) Condition of the child's health.

(iii) Acknowledgement that the parent has been offered either a copy of the licensing rules for a child care home or has been given the website for an electronic copy of these rules.

(iv) Agreement as to who will provide food for the child.

(v) Acknowledgement that firearms are on the premises, if applicable.

(vi) If the child care home was built prior to 1978, then the licensee shall inform the parents of each child in care and all personnel of the potential presence of lead-based paint or lead dust hazards, unless the licensee maintains documentation from a lead testing professional that the home is lead safe.

Six children in care statements were reviewed. Ms. Kelli Dingo was unable to provide statements for four enrolled children and one statement did not have a parent signature date.

REPEAT VIOLATION ESTABLISHED

LSR dated 01/25/2019

Corrective Action Plan dated 01/11/2019

LSR dated 03/13/2017

Corrective Action Plan dated 02/10/2017

R 400.1907 Child's records.

(2) Records in subrule (1) of this rule must be reviewed and updated annually or when information changes.

Two child in care statements had not been updated within the last calendar year. Five child information cards did not contain a signature date, so it could not be determined when they were last reviewed and/or updated.

REPEAT VIOLATION ESTABLISHED

LSR dated 09/12/2019

Corrective Action Plan dated 09/18/2019

REPEAT VIOLATION ESTABLISHED

LSR dated 01/25/2019

Corrective Action Plan dated 01/11/2019

R 400.1907 Child's records.

(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.

Ms. Kelli Dingo's written attendance record had an already recorded dismissal time for all children in attendance for 07/11/2023. It also had recorded arrival and dismissal times for the dates of 07/12/2023; 07/13/2023 and 07/14/2023.

R 400.1925 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

Ms. Kelli Dingo did not maintain her child care background check account. As of 07/14/2023, Jesse Wardle is listed as "Licensee Designee" and not as a "Child Care Staff member" and Grace Dingo is listed as a "Child Care Staff Member" but not as a "Household Member."

R 400.1932 Home maintenance and safety.

(2) All dangerous and hazardous materials or items must be stored securely and out of the reach of children.

The following dangerous and hazardous materials and/or items were found in the approved child care use spaces and within the reach of child care children:

- In the living room on the main level of the home: unsecured charging cords; a variety of medications, an adult size pair of scissors, batteries, nail polish, white out, a nail cleaning instrument with two sharp ends and the cord to the vacuum cleaner was unsecured.

REPEAT VIOLATION ESTABLISHED
LSR dated 09/12/2019
Corrective Action plan dated 09/18/2019

LSR dated 03/13/2017
Corrective Action Plan dated 02/10/2017

R 400.1933 Water supply; sewage disposal; water temperature.

(4) Hot water temperature must not exceed 120 degrees Fahrenheit at water faucets accessible to children.

The hot water temperature in both the main floor bathroom and the basement bathroom tested at 135 degrees Fahrenheit.

R 400.1941 Heat-producing equipment.

(2) Combustible materials and equipment must not be stored within 4 feet of furnaces, other flame or heat-producing equipment, or fuel-fired water heaters.

There were several combustible items within 4 feet of the furnace and the water heater.

REPEAT VIOLATION ESTABLISHED

LSR dated 03/19/2018

Corrective Action Plan dated 03/13/2018

LSR dated 03/13/2017

Corrective Action Plan dated 02/10/2017

R 400.1944 Smoke detectors; fire extinguishers.

(1) Operable smoke detectors approved by a nationally recognized testing laboratory must be installed and maintained on each floor of the home, including the basement, and in all sleeping areas and bedrooms used by children in care.

The main floor did not have an operable smoke detector.

R 400.1944 Smoke detectors; fire extinguishers.

(3) A home shall have at least 1 functioning multipurpose fire extinguisher, with a rating of 2A-10BC or larger, properly mounted not higher than 5 feet from the floor to the top of the fire extinguisher, on each floor level approved for child use.

Ms. Kelli Dingo was unable to locate a fire extinguisher on the main floor and the basement level of the home.

R400.1905(4)(c) Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(c) Prevention of and response to emergencies due to food and allergic reactions.

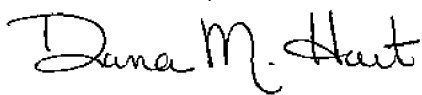
A check of the MiRegistry reports, from 01/01/2018 through 07/14/2023, for child care staff members Ashleigh Sanderson, Grace Dingo and Jesse Wardle showed that the prevention of and response to emergencies due to food and allergic reactions training had not been completed. Ms. Kelli Dingo was unable to provide any documentation that the three child care staff members had completed the training. Ms. Dingo stated that Grace Dingo has been working as a child care staff member since 2022 and Ashleigh Sanderson and Jesse Wardle have been working as child care staff members since January of 2023.

Technical assistance and consultation were provided to Ms. Kelli Dingo in the following areas:

- **R400.1903(1)(l) Licensee responsibilities.** Ensure there is a written policy and procedure for the screening and supervision of volunteers, if applicable, including volunteers who are parents of a child in care.
- **R400.1920(5)(c) Outdoor play area and equipment.** Ensure that when swings are in use, they are placed 6 ft. from the perimeter of other play structures or obstacles. The fall zone for a swing, must take into consideration the distance when the swing is pulled all the way forward and all the way backwards.
- **R400.1934(4) Heating; ventilation; lighting; radon.** A licensee shall test the child care home for the concentration of radon gas before the initial license is issued and every 4 years thereafter at the time of license renewal.
- **R400.1936(5) Animals and pets.** Ensure that the water dish in the living room is removed when child care children are present in that room.
- **R400.1941(5) Heating; ventilation; lighting; radon.** Furnaces, other flame or heat-producing equipment used to heat the home when children are in care, and fuel-fired water heaters must be inspected every four years at the time of license renewal.

IV. RECOMMENDATION

I recommend a 1st provisional license with increased monitoring to include unannounced inspections to the child care family home (capacity 1-14) to monitor ongoing compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes. Increased monitoring will also focus on the implementation and adherence to the approved corrective action plan.



07/20/2023

Dana M. Hart
Licensing Consultant

Date

Crecendra Boone

07/20/2023

Crecendra Boone
Area Manager

Date