



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 11, 2023

Kelli Dingo
3930 Halfmoon Lake Rd
Harrison, MI 48625

RE: License #: DG180383755
Kelli's Kid's Korner Daycare
3930 Halfmoon Lake Rd
Harrison, MI 48625

Dear Ms. Dingo:

This letter is to advise you that the 08/10/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.1904a(2)(c) Child care staff member; employment requirements.	Three child care staff members had not completed the required training.	Ashleigh Sanderson, Grace Dingo and Jesse Wardle will complete the required training.	09/01/2023
R400.1905(1) Training.	Kelli Dingo had not completed the required number of hours of training for 2022.	Ms. Kelli Dingo will complete 8 hours of additional training for the 2023 calendar year.	09/01/2023
R400.1905(3)(a) Training.	Three child care staff members had not completed the required training.	Ashleigh Sanderson, Grace Dingo and Jesse Wardle will complete the required training.	08/15/2023

R400.1905(3)(b) Training.	Three child care staff members had not completed the required training.	Ashleigh Sanderson, Grace Dingo and Jesse Wardle will complete the required training.	09/01/2023
R400.1905(3)(c) Training.	Three child care staff members had not completed the required training.	Ashleigh Sanderson, Grace Dingo and Jesse Wardle will complete the required training.	09/01/2023
R400.1905(4)(a) Training.	Three child care staff members had not completed the required training.	Ashleigh Sanderson, Grace Dingo and Jesse Wardle will complete the required training.	09/01/2023
R400.1905(4)(b) Training.	Three child care staff members had not completed the required training.	Ashleigh Sanderson, Grace Dingo and Jesse Wardle will complete the required training.	09/01/2023
R400.1905(4)(d) Training.	Three child care staff members had not completed the required training.	Ashleigh Sanderson, Grace Dingo and Jesse Wardle will complete the required training.	09/01/2023
R400.1905(4)(e) Training.	Three child care staff members had not completed the required training.	Ashleigh Sanderson, Grace Dingo and Jesse Wardle will complete the required training.	09/01/2023
R400.1905(4)(f) Training.	Three child care staff members had not completed the required training.	Ashleigh Sanderson, Grace Dingo and Jesse Wardle will complete the required training.	09/01/2023
R400.1905(4)(g) Training.	Three child care staff members had not completed the required training.	Ashleigh Sanderson, Grace Dingo and Jesse Wardle will complete the required training.	09/01/2023
R400.1905(6) Training.	Three child care staff members had not	Ashleigh Sanderson, Grace Dingo and Jesse Wardle will complete the required training.	09/01/2023

	completed the required training.		
R400.1906(1)(b) Records of a licensee; child care staff member; child care assistant.	Ms. Kelli Dingo's written attendance record for child care staff members only contained the staff members initials and the number of hours they worked. It did not identify their time of arrival and their time of departure.	Ms. Kelli Dingo will start a log for them, and track in and out times.	08/20/2023
R400.1906(1)(c)(ii) Records of a licensee; child care staff member; child care assistant.	Ms. Kelli Dingo was unable to provide a medical clearance form for child care staff members Ashleigh Sanderson and Grace Dingo. A medical clearance for child care staff member Jesse Wardle was incomplete.	Ms. Kelli Dingo will collect statement from staff members.	08/09/2023
R400.1906(1)(g)(i-iii) Records of a licensee; child care staff member; child care assistant.	Ms. Kelli Dingo did not have on file a written statement, signed and dated by the child care staff members Grace Dingo and Jesse Wardle.	Ms. Kelli Dingo will have staff members sign and date the form.	07/15/2023
R400.1907(1)(a) Child's records.	Eight child information cards had missing or incomplete information.	Ms. Kelli Dingo will have parents update the information.	07/15/2023
R400.1907(1)(b) Child's records.	Ms. Kelli Dingo was unable to provide four statements for children in care and one form did not have a parent signature and date.	Ms. Kelli Dingo will have parents complete/update forms.	07/20/2023
R400.1907(2) Child's records.	Two child in care statements had not been	Ms. Kelli Dingo will have parents update forms.	08/23/2023

	updated within the last calendar year. Five child information cards did not contain a signature date, so it could not be determined when they were last reviewed and/or updated.		
R400.1907(3) Child's records.	Ms. Kelli Dingo's written attendance record had an already recorded dismissal time for all children in attendance for 07/11/2023. It also had recorded arrival and dismissal times for the dates of 07/12/2023; 07/13/2023 and 07/14/2023.	Ms. Kelli Dingo will clarify the sign in and out log and use the "verifying" times in and out for each day.	08/10/2023
R400.1925(2)(e) Comprehensive background check; fingerprinting.	Ms. Kelli Dingo did not maintain her child care background check account.	Ms. Kelli Dingo will make the requested changes.	08/01/2023
R400.1932(2) Home maintenance and safety.	Dangerous and hazardous items were found within the reach of children.	Ms. Kelli Dingo will remove all dangerous and hazardous items.	08/17/2023
R400.1933(4) Water supply; sewage disposal; water temperature.	The hot water temperature in both the main floor bathroom and the basement bathroom tested at 135 degrees Fahrenheit.	Ms. Kelli Dingo will turn the temperature down.	08/17/2023
R400.1941(2) Heat-producing equipment.	There were several combustible items within 4 feet of the furnace and the water heater.	Ms. Kelli Dingo will remove all items.	08/17/2023
R400.1944(1) Smoke detectors; fire extinguishers.	The main floor did not have an operable smoke detector.	Ms. Kelli Dingo put it back up.	08/17/2023

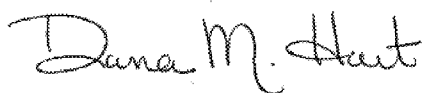
R400.1944(3) Smoke detectors; fire extinguishers.	Ms. Kelli Dingo was unable to locate a fire extinguisher on the main floor and the basement level of the home.	Ms. Kelli Dingo will put them all back.	08/23/2023
R400.1905(4)(c) Training.	Three child care staff members had not completed the required training.	Ashleigh Sanderson, Grace Dingo and Jesse Wardle will complete the required training.	09/01/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Dana M. Hart, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(517) 388-4625