



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

MARLON I. BROWN, DPA
 ACTING DIRECTOR

August 23, 2023

Kim Wynne
 3382 Oakleaf Dr
 Harrison, MI 48625

RE: License #: DG180073293
Kim Wynne
3382 Oakleaf Drive
Harrison, MI 48625

Dear Ms. Wynne:

This letter is to advise you that the 08/23/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.1905(9) Training.	Ms. Kim Wynne did not complete the Ongoing Health and Safety Refresher Course for 2022.	Ms. Kim Wynne will complete the training through MiRegistry.	08/01/2023
R400.1907(1)(a) Child's records.	Four child information cards had missing or incomplete information.	Ms. Kim Wynne will review the child information cards for all enrolled children and ask parents to complete the incorrect or missing information.	08/15/2023
R400.1907(1)(b) Child's records.	Child in care statements were missing or incomplete.	Ms. Kim Wynne will review all of the child in care statements for all enrolled children and ask	08/15/2023

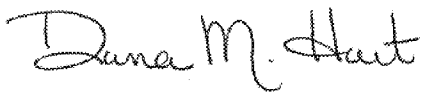
		parents to complete the incorrect or missing information.	
R400.1907(2) Child's records.	Child information cards and child in care statements had not been updated within the last year.	Ms. Kim Wynne will provide parents with either a new child information card and/or a child in care statement or the previously completed child information card and/or child in care statement and ask them to review it, initial and date it.	08/15/2023
R400.1945(1)(a)(b) (c)(e) Emergency; plan; drill.	Ms. Kim Wynne was unable to provide her emergency plans.	Ms. Kim Wynne will complete the forms provided.	08/15/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Dana M. Hart, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30837
 Lansing, MI 48909
 (517) 388-4625