



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 30, 2022

Sherry Hill
315 North St.
Boyne City, MI 49712

RE: License #: DG150394565

**Sherry Hill
315 North St.
Boyne City, MI 49712**

Dear Ms. Hill:

This letter is to advise you that the 06/30/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1905(3)	During the inspection, I found child care staff member Isabella VanVolkenburg had not completed the MiRegistry Health and Safety trainings or equivalent trainings related to the topics in subrule (3).	Ms. Hill disconnected Isabella VanVolkenburg and Ms. VanVolkenburg no longer works at her child care. She will ensure that training is completed and logged going forward. To maintain compliance, she will review staff trainings twice a year.	07/05/2022
R 400.1905(4)	During the inspection, I found child care staff member Isabella VanVolkenburg had not completed the MiRegistry Health and Safety trainings or	Ms. Hill disconnected Isabella VanVolkenburg and Ms. VanVolkenburg no longer works at her child care. She will have all child care staff members	07/05/2022

	equivalent trainings related to the topics in subrule (4). Ms. Hill reported that Ms. VanVolkenburg has been employed at the child care for the last two years.	complete the required MiRegistry trainings within 90 days of hire. To maintain compliance, she will review staff trainings twice a year.	
R 400.1905(9)	During the inspection, Ms. Hill reported that Isabella VanVolkenburg has been employed at her child care for two years, Ms. VanVolkenburg would have been required to complete the MiRegistry 2021 Refresher.	Ms. Hill disconnected Isabella VanVolkenburg and Ms. VanVolkenburg no longer works at her child care. She will ensure that all trainings are completed and maintained. To maintain compliance, she will review staff trainings twice a year	07/05/2022
R 400.1907(1)(a)	During the inspection, I reviewed 11 child information cards. Out of the 11 cards, three were missing a physician's phone number, two were missing a physician's name, two were missing employer phone numbers, and one card was missing information in the allergy/special needs/special instructions area.	Ms. Hill will have parents update the child information cards which are missing information. To maintain compliance, she will review child information cards twice a year to ensure that all sections of the card have been completed.	07/05/2022
R 400.1907(2)	During the inspection, I found six cards which had not been reviewed and updated by a parent within a year. There were also three child in care statement forms with no date listed by the parent signature.	Ms. Hill will have parents update the required child information cards and child in care statements. To maintain compliance, she will have parents update the child information cards and child in care statement forms every April and she will review child files twice a year.	07/05/2022
R 400.1945(2)(i)	Ms. Hill did not ensure to have a plan for how a child with a blueberry allergy would	Ms. Hill will develop a plan for the child with a blueberry allergy to identify how they will be accommodated in each type of	07/05/2022

	be accommodated in all types of emergencies.	situation. To maintain compliance, she will review allergies and chronic medical conditions with parents prior to enrollment to ensure all children requiring an individualized plan have one developed.	
R 400.1932(4)	Ms. Hill did not ensure that a handrail was installed on the front porch which consists of three steps from the ground level to the landing.	Ms. Hill has purchased a handrail for the front porch steps.	07/05/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,



Codie Mayhew, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (231) 342-5006 – Cell
 (517) 284-9730- Main
 (517)-763-0217- Fax
 MayhewC@michigan.gov