



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 15, 2022

Melissa Casper
503 Spring St
Boyne City, MI 49712

RE: License #: DG150265278
Melissa Casper
503 Spring Street
Boyne City, MI 49712

Dear Ms. Casper:

This letter is to advise you that the 12/14/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

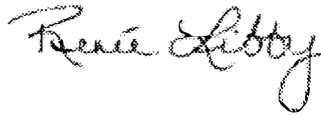
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.1907(1)(a) Child's record.	One child's information card noted a peanut allergy. No additional information was provided regarding special instructions for the allergy or whether or not the allergy was severe to the point of it being a chronic medical condition.	Ms. Casper will have the parent complete additional information/ special instructions about the child's peanut allergy. If the allergy is a chronic medical condition, she will have the parent complete an emergency care plan.	By 12/14/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby".

Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 357-3087