



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 3/14/2024
Date of Report: 3/14/2024

Licensee Name(s)	License Number	Capacity
Gaynelle L Duncan	DG150243139	12
Facility Name	Program Type	
Gaynelle Duncan	Group Home	
Facility Address	Mailing Address	
1021 Leroy Street, Boyne City, MI, 49712	1021 Leroy Street, Boyne City, MI, 49712	
Facility Phone Number	Facility Email Address	
2315823528	dozer1021@yahoo.com	

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Group Home.

During the Interim inspection, licensing consultant Codie Mayhew found 1 violation. The violation is listed and explained below. Due to the violations, the licensee/licensee designee must send the bureau a [corrective action plan](#) by 4/4/2024. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Codie Mayhew, at 231-342-5006. In the event that Codie Mayhew is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
202	1	2
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Staff Employed : Number of Staff Files Reviewed</i>	<i>Number of Home Volunteers : Number of Volunteer Files Reviewed</i>
12 : 12	4 : 4	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
9 : 9	2:2	0:0
<i>Licensee Interviewed</i>	<i>Child Care Staff Members Interviewed</i>	<i>Pets</i>
Yes	Yes	There are no pets in the home.
<i>Water or Other Hazards</i>	<i>Outdoor Space</i>	
There are no water hazards or outdoor hazards.	The outdoor play area is entirely fenced in and it is located behind the house.	

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
722.115n(3)	Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements; duties of department.	During the interim inspection, child care staff member Daniel Duncan did not sign a new consent and disclosure form when he completed reprints for the comprehensive background check.	Violation Established

	<p>Each individual listed in subsection (1) shall give written consent at the time of the license application and before a group child care home or family child care home allows an individual to be a member of the household, or before becoming a child care staff member to allow the department of state police to conduct the criminal history check required under subsection (1). The department shall require the individual to submit his or her fingerprints to the department of state police and the Federal Bureau of Investigation for the criminal history check as required in subsection (1).</p>		
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Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.1920(1)	A child care home shall provide a clean, safe, and hazard free outdoor play area, on the premises or within a reasonable walking distance of the home.
R 400.1920(5)(a)	When swings, climbers, slides, and other similar play equipment with a designated play surface above 30 inches are used, they must: (a) Not be placed over concrete, asphalt, or a similar surface, such as hard-packed dirt or grass.
R 400.1941(3)	Portable heating devices must not be used when children are in care.

Bureau Recommendation

Upon receipt of an acceptable corrective action plan, I recommend the no change in the status of the license.

Approved By:

Codie Mayhew

03/14/2024

Codie Mayhew
Licensing Consultant

Date