



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 6, 2023

Amanda Hall
51 South Polk Street
Coldwater, MI 49036

RE: License #: DG120399068
Small Steps Daycare
51 South Polk Street
Coldwater, MI 49036

Dear Ms. Hall:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 02/02/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

The violations that were found are:

R 400.1907 **Child's records.**

(4) Children's records required by the department must be immediately accessible and stored in a location known to all personnel.

Children's records were not stored in a place known to licensee.

R 400.1908 **Capacity.**

(1) The licensee shall ensure that the actual number of unrelated children in care at any 1 time does not exceed the number of children for which the child care home is licensed,

not more than 6 children for a family child care home and not more than 12 children for a group child care home.

The licensed capacity is 14 children, the licensee had 16 children in care.

R 400.1924 Hand washing.

- (2) Personnel shall ensure that children wash their hands at all of the following times:
 - (b) After toileting or diapering.

A toddler was not prompted to wash his hands after toileting and children did not wash hands prior to eating.

R 400.1932 Home maintenance and safety.

- (1) The structure, premises, and furnishings of a child care home must be in good repair and maintained in a clean, safe, and comfortable condition.

The child use space was cluttered, making the space unusable for the number of children the home is licensed for.

On 2/4/2023, you gave us an acceptable written corrective action plan.

During calendar year Enter Previous Year Here:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Charnell Lennox

Charnell Lennox, Licensing Consultant
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