



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

February 6, 2023

Amanda Hall
 51 South Polk Street
 Coldwater, MI 49036

RE: License #: DG120399068

Small Steps Daycare
51 South Polk Street
Coldwater, MI 49036

Dear Ms. Hall:

This letter is to advise you that the 02/06/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
400.1908(1)	Licensee was over capacity by two children.	Licensee will ensure they do not have more children in care than they are licensed for.	This point forward.
400.1924(2)(b)	Toddler was not instructed to wash hands after toileting and children did not wash hand prior to eating.	Licensee will review handwashing guidelines and ensure that they are followed.	This point forward.
400.1932(1)	The child use areas were cluttered and there was not enough usable child space for the licensed capacity.	Licensee will organize the facility to ensure the home is free of	By 2/20/2023
400.1907(4)	Children's records were not kept in a place where they	Licensee will organize and place the child information records in a	By 2/20/2023

	were known and easily accessible to licensee.	well known and easily accessible place.	
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The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Charnell Lennox, Licensing Consultant
611 W. Ottawa
P.O Box 30664
Lansing, MI 48909