



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

DR BEVERLY WALKER  
GRIFFEA  
DIRECTOR

7/22/2024

Sharday Williams  
312 N. Cass Street  
Berrien Springs, MI, , 49103

License Number: DG110402131

Dear Sharday Williams,

This letter is to advise you that the 7/22/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
R 400.1945(4)	There was no written record that fire drills had been performed over the two years of the licensing cycle.	Fire drill were completed but the form was misplaced. Will perform fire drills from this day forward as required.	09/05/2024
R 400.1945(5)	There was no written record that tornado drills had been performed over the two years of the licensing cycle.	Tornado drills were completed but the form was misplaced. Will perform tornado drills from this day forward as required.	09/05/2024
R 400.1919(1)	A written statement was not obtained by a licensed physician for this licensing cycle attesting to the licensees mental and physical health.	Medical clearance has been completed. Will print and submit form to consultant.	09/05/2024
R 400.1904a(2)(a)	The child care staff member does not have current certification in	Staff member has training in cpr. Will check if it includes	09/05/2024

	infant, child, and adult CPR.	infant/child cpr. If it doesn't, I will schedule her to receive proper training.	
R 400.1904a(2)(b)	The child care staff member does not have current certification in first aid.	I will arrange to receive the first aid and cpr training asap.	09/05/2024
R 400.1905(1)	The licensee did not complete 10 clock hours of training for either of the two years of the licensing cycle.	Licensee will complete 20 clock hours of training asap.	09/05/2024
R 400.1905(9)	The licensee and the child care staff member did not complete health and safety refresher trainings for the years 2022 and 2023.	Licensee completed the Health and Safety training. Will check to see if staff has also. If not I will have her complete it asap. Will submit verification of that.	09/05/2024
R 400.1905(2)	The child care staff member did not complete 5 clock hours of training for either of the two years of the licensing cycle.	It will be arranged for the staff member to complete the required 10 clock hours of training.	09/05/2024
R 400.1906(1)(c)(ii)	A statement signed by a licensed physical attesting to the child care staff members mental and physical health was not obtained for this renewal.	Medical Clearance has been completed. Will send paperwork over to consultant asap.	09/05/2024
R 400.1934(4)	A radon test has not been conducted since 2019.	I will purchase the radon test and send off for results.	09/05/2024
R 400.1941(5)	The furnace has not been inspected since 2019.	I will call and schedule an appointment to have the furnace inspected.	09/05/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Tiara McKay at (269) 615-5758 or mckayt2@michigan.gov. In the event that Tiara McKay is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tiara McKay', with a long horizontal flourish extending to the right.

Tiara McKay, Licensing Consultant