



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

January 03, 2021

Sheila Jones
 430 Jakway Avenue
 Benton Harbor, MI 49022

RE: License #: DG110385167
Sheila Jones
430 Jakway Avenue
Benton Harbor, MI 49022

Dear Ms. Jones:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 12/14/2021, I found 2 violations. The violations are listed below and explained in the attached report:

- R 400.1925(2)(a) Comprehensive background check; fingerprinting.
- R 400.1945(2) Emergency; plan; drill.

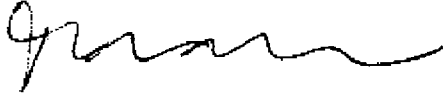
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tiara McKay', with a stylized, cursive script.

Tiara McKay, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
PO Box 30664
Lansing, MI 48909
(269) 615-5758

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DG110385167
Licensee Name:	Sheila Jones
Licensee Address:	430 Jakway Avenue Benton Harbor, MI 49022
Licensee Telephone #:	(269) 927-4968
Licensee:	N/A
Name of Facility:	Sheila Jones
Facility Address:	430 Jakway Avenue Benton Harbor, MI 49022
Facility Telephone #:	(269) 927-4968
Original Issuance Date:	01/13/2017
Capacity:	12
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 12/14/2021

	No. of Records Reviewed	
No. of children enrolled in care	4	4
No. of assistant caregivers employed	2	2
No. of child care children present at time of inspection	0	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: The basement is approved for child use. Approved rooms include two child care rooms, the kitchen, and the living room. There are two bathrooms available for child use.

Exiting information (including second floor and basement): There are two remote exits in the basement. One exit is a door leading to stairs that lead directly to the outside of the home. The second exit is the stairs that lead to the main level of the home.

Approved variances - No Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1925 Comprehensive background check; fingerprinting.

- (2) An applicant or licensee shall do all of the following:**
 - (a) Ensure that each individual who requires an eligibility determination pursuant to subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system, www.michigan.gov/ccbc. The form(s) must be signed and dated prior to the individual's appointment to be fingerprinted.**

Consent and disclosure statements have not been signed by the licensee, the household member, and one child care staff member.

R 400.1945 Emergency; plan; drill.

- (2) The written plan must include all of the following:**
 - (a) A plan for evacuation.**
 - (b) A plan for safely moving children to a relocation site.**
 - (c) A plan for shelter-in-place.**
 - (d) A plan for lockdown.**
 - (e) A plan for contacting parents and reuniting families.**
 - (f) A plan for continuing operations during or after a disaster.**

(g) A plan for how infants and toddlers will be accommodated in all types of emergencies.

(h) A plan for how children with special needs will be accommodated in all types of emergencies.

(i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.

The written emergency plans do not include all required information.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care group home.



01/03/2022

Tiara McKay
Licensing Consultant

Date