



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 03, 2021

Sheila Jones
430 Jakway
Benton Harbor, MI 49022

RE: License #: DG110385167
Sheila Jones
430 Jakway Avenue
Benton Harbor, MI 49022

Dear Ms. Jones:

This letter is to advise you that the 12/14/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1925(2)(a) Comprehensive background check; fingerprinting	Consent and disclosure statements have not been signed by the licensee, the household member, and one child care staff member.	Will have all necessary people complete and sign consent and disclosure statements.	12/17/2021
R 400.1945(2) Emergency; plan; drill.	The written emergency plans do not include all required information.	Emergency plans will be updated to include all information.	12/15/2021

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tiara McKay', written in a cursive style.

Tiara McKay, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
PO Box 30664
Lansing, MI 48909
(269) 615-5758