



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

February 12, 2021

Dawn Arbuckle  
1268 E Whitefeather Rd  
Pinconning, MI 48650

RE: License #: DG090284980  
**Arbuckle, Dawn**  
**1268 E Whitefeather Rd**  
**Pinconning, MI 48650**

Dear Mrs. Arbuckle:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 2/12/2021, I found 17 violation(s) listed below and explained in the attached report

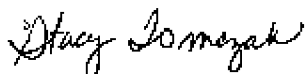
- R 400.1904a (2) (c) Child care staff member; employment requirements.
- R 400.1905 (3) (a)-(c) Training.
- R 400.1905 (4)(a)-(g) Training.
- R 400.1905(9) Training
- R 400.1906(1) (c) (ii) Records of a licensee; child care staff member; child care assistant.
- R 400.1907(1)(a) Child's records.
- R 400.1907(2) Child's records.
- R 400.1919(3) Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.
- R 400.1945 (2)(b) Emergency; plan; drill.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2020:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 989-732-8062. Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Stacy M. Tomczak, Licensing Consultant  
 Bureau of Community and Health Systems  
 1509 Washington, Ste A  
 Midland, MI 48640

989-798-4738

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DG090284980
<b>Licensee Name:</b>	Dawn Arbuckle
<b>Licensee Address:</b>	1268 E Whitefeather Rd Pinconning, MI 48650
<b>Licensee Telephone #:</b>	
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Arbuckle, Dawn
<b>Facility Address:</b>	1268 E Whitefeather Rd Pinconning, MI 48650
<b>Facility Telephone #:</b>	(989) 879-8674
<b>Original Issuance Date:</b>	09/08/2006
<b>Capacity:</b>	12
<b>Age Range:</b>	Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 02/12/2021

		No. of Records Reviewed
No. of children enrolled in care	22	22
No. of assistant caregivers employed	7	7
No. of child care children present at time of inspection	10	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	1	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: basement and main floor

Exiting information (including second floor and basement): The basement has a door that leads directly to the backyard and a stairway remotely located that leads to the main floor. The main floor has a side door and

Approved variances -  No  Yes Description:

Key Indicator Inspection: Indicate yes or no.

### Additional information:

- Pets? No  Yes  If yes, describe.  
Ms. Arbuckle has a medium size dog that has contact with children. He was very friendly and well behaved during the inspection.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.  
The fireplace is not used in the home.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff,

and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.1904a            Child care staff member; employment requirements.**

(2) Before caring for children at a child care home, an individual shall provide the licensee with all of the following:

(c) Proof of training in the prevention of infectious disease, including immunizations. Hours of training in the prevention of infectious disease from MiRegistry will be allowed to count for training hours to meet this requirement.

Ms. Arbuckle's did not make sure that all her staff members had training in the prevention of infectious disease including immunization prior to caring for children.

**R 400.1905            Training.**

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

- (a) Safe sleep practices to prevent sudden infant death syndrome.
- (b) Recognition of and the reporting of child abuse and neglect.
- (c) Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment.

Ms. Arbuckle did not realize that all the child care staff members did not have safe sleep practices to prevent sudden infant death syndrome, recognition of and the reporting of child abuse and neglect, and prevention of shaken baby syndrome, abusive head trauma, and child maltreatment prior to caring for children.

**R 400.1905            Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

- (a) Child development.

- (b) Administration of medication.
- (c) Prevention of and response to emergencies due to food and allergic reactions.
- (d) Handling and storage of hazardous materials and the appropriate disposal of biocontaminants.
- (e) Precautions in transporting children.
- (f) Building and physical premises safety.
- (g) All hazards emergency preparedness and response planning.

I could not verify that the child care staff had the required training. Ms. Arbuckle believed that all staff had the required training on MiRegistry within in the 90 days. There were issues with MiRegistry and verify the training that the staff completed.

**R 400.1905 Training**

- (9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Ms. Arbuckle's child care staff did not take the 2020 refresher course within the required time frame.

**R 400.1906 Records of a licensee; child care staff member; child care assistant.**

- (1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:
  - (c) A statement signed by a licensed physician or his or her designee that attests to the individual's mental and physical health., and which must be updated as follows:
    - (ii) For a child care staff member and a child care assistant, within 1 year prior to caring for children and at the time of subsequent renewals of the child care home's license.

Two of Ms. Arbuckle's staff members did not have a physical on file at the time of renewal.

**R 400.1907 Child's records.**

- (1) Prior to a child's initial attendance, a licensee shall obtain the following documents:
  - (a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

Ms. Arbuckle did not have the date of admission entered on all but two child information cards.

**R 400.1907**            **Child's records.**

(2) Records in subrule (1) of this rule must be reviewed and updated annually or when information changes.

Ms. Arbuckle did not have parents update seven child information cards in 2019.

**R 400.1919**            **Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.**

(3) An applicant, licensee, child care staff member, child care assistant, and a member of the household who is age 14 or older shall provide written evidence of freedom from communicable tuberculosis (TB) prior to caring for children or living in the child care home.

Ms. Arbuckle did not have evidence on file for one staff member. She believed that she had the evidence on file but could not locate it.

**R 400.1945**            **Emergency; plan; drill.**

(2) The written plan must include all of the following:

(b) A plan for safely moving children to a relocation site.

Ms. Arbuckle did not have a relocation site in her emergency plans.

A corrective action plan was requested and approved on 02/12/2021. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

During the inspection I observed the children being very engaged in outdoor play, free play, listening to a book being read to them, and playing a game. Ms. Arbuckle has the child care area very inviting and equipment organized to encourage children to engage in different activities.

They were all very aware of the routine and they all appeared to be very content with the choices available to them. Ms. Arbuckle's child care staff member read and played with the children.

#### **IV. RECOMMENDATION**

I recommend no change in license status.

*Stacy Tomczak*

2/12/2021

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Stacy M. Tomczak  
Licensing Consultant

Date