



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

Marlon I. Brown, DPA
ACTING DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 11/28/2023,
Date of Report: 11/28/2023

| Licensee Name(s) | License Number | Capacity |
|--------------------------------------|--------------------------------------|----------|
| Judy Gunderman | DG040377806 | 14 |
| Facility Name | Program Type | |
| Judy Gunderman | Group Home | |
| Facility Address | Mailing Address | |
| 538 Washington, Alpena, MI, 49707 | 538 Washington, Alpena, MI, 49707 | |
| Facility Phone Number | Facility Email Address | |
| 9899165880 | judykayjacobs@yahoo.com | |

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Jeannie Ellis found 1 violation. The violations are listed and explained below. Due to the violations, the licensee/licensee designee must send the bureau a [corrective action plan](#) by 12/19/2023. The corrective action plan may be submitted in the [Child Care Hub Information Record Portal \(CCHIRP\)](#). The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Jeannie Ellis, at (989) 590-0191. In the event that Jeannie Ellis is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

| Inspection Details | | |
|---|---|--|
| <i>Number of Rules/Statutes Reviewed</i> | <i>Number of Rules/Statute Violations</i> | <i>Number of Rules/Statutes where Technical Assistance was Provided</i> |
| 472 | 1 | 5 |
| <i>Number of Children's Records Reviewed : Number of Children Enrolled</i> | <i>Number of Staff Employed : Number of Staff Files Reviewed</i> | <i>Number of Home Volunteers : Number of Volunteer Files Reviewed</i> |
| 12 : 16 | 2 : 2 | 1 : |
| <i>Number of Children Observed : Number of Children Present During Inspection</i> | <i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i> | <i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i> |
| 14 : 14 | 2 : 2 | 0 : 0 |
| <i>Licensee Interviewed</i> | <i>Child Care Staff Members Interviewed</i> | <i>Pets</i> |
| | | There are two dogs in the home. The dogs are Labradoodles. The dogs have no contact with children in care. |
| <i>Water or Other Hazards</i> | <i>Outdoor Space</i> | |
| There are no water or other hazards located on or near the property. | The outdoor play space is located in the back yard which is completely fenced. | |

| Documentation of Required Inspections | | |
|--|---------------------------|-----------------|
| <i>Type of Inspection</i> | <i>Date of Inspection</i> | <i>Findings</i> |

| <i>Rule Number</i> | <i>Rule</i> | <i>Analysis</i> | <i>Conclusion</i> |
|--------------------|---|--|-----------------------|
| R 400.1932(4) | Home maintenance and safety. A handrail is required for 3 or more steps, or a total rise of 24 inches or more." | There are 8 steps to the front door of the home. There is no handrail. | Violation Established |

| Technical Assistance | |
|-----------------------------|-------------|
| <i>Rule Number</i> | <i>Rule</i> |
| R 400.1945(2)(e) | |

| | |
|------------------|---|
| | A plan for contacting parents and reuniting families. |
| R 400.1945(2)(f) | A plan for continuing operations during or after a disaster. |
| R 400.1945(2)(g) | A plan for how infants and toddlers will be accommodated in all types of emergencies. |
| R 400.1945(2)(h) | A plan for how children with special needs will be accommodated in all types of emergencies. |
| R 400.1945(2)(i) | A plan for how children with chronic medical conditions will be accommodated in all types of emergencies. |

| Hours of Operation | | | | | | |
|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------|--------|
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| 07:00 AM To 6:00 PM | 07:00 AM To 6:00 PM | 07:00 AM To 6:00 PM | 07:00 AM To 6:00 PM | 07:00 AM To 6:00 PM | | |

| Bureau Recommendation |
|--|
| Upon the receipt of an acceptable corrective action plan, I recommend the renewal of this group child care home license (capacity 14). |

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|-----------------------------|-------------|-------------------|--|
| Approved By: | | | |
| <i>Jeannie C. Ellis</i> | | 11/28/2023 | |
| Jeannie Ellis | | | |
| Licensing Consultant | Date | | |
| | | | |

