



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:**  
**Date of Report:** 5/30/2024

Licensee Name(s)	License Number	Capacity
Tonia Werda	DG040091497	14
Facility Name	Program Type	
Tonia Werda	Group Home	
Facility Address	Mailing Address	
1504 S First, Alpena, MI, 49707	1504 S First, Alpena, MI, 49707	
Facility Phone Number	Facility Email Address	
9896575293	werda_517@yahoo.com	

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Jeannie Ellis found 15 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 5/30/2024. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Jeannie Ellis, at (989) 590-0191. In the event that Jeannie Ellis is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
469	15	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Staff Employed : Number of Staff Files Reviewed</i>	<i>Number of Home Volunteers : Number of Volunteer Files Reviewed</i>
12 : 18	3 : 3	0 :
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
13 : 13	:	:
<i>Licensee Interviewed</i>	<i>Child Care Staff Members Interviewed</i>	<i>Pets</i>
		There is one small dog and a cat. The children have supervised contact with the children.
<i>Water or Other Hazards</i>	<i>Outdoor Space</i>	
There are no water or other hazards located on the property.	The outdoor place space is located in the back yard of the home.	

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Boiler Inspection	10/18/2023	Good working order

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.1919(1)	Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis. An applicant shall obtain a written statement, signed by a licensed physician or his or her designee within 1 year before	Tonia Werda did not obtain an updated medical clearance prior to this inspection.	Violation Established

	issuance of the initial license, that attests to the applicant's mental and physical health. The attestation must be renewed at the time of subsequent license renewals.		
R 400.1904b(3)(a)	Child care assistant; requirements. A valid certification in infant, child, and adult CPR."	CCSM 1 and CCSM 2 do not have updated CPR certification.	Violation Established
R 400.1906(1)(c)(ii)	Records of a licensee; child care staff member; child care assistant. For a child care staff member and a child care assistant, within 1 year prior to caring for children and at the time of subsequent renewals of the child care home's license."	CCSM 1 and CCSM 2 do not have updated medical clearances on file.	Violation Established
R 400.1905(1)	Training. A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.	Tonia Werda completed 3 hours of the required 10 hours of training in 2023. She completed 2 hours of the required 10 hours of training in 2022.	Violation Established
R 400.1905(2)	Training. A child care staff member and a child care assistant shall complete not less than 5 clock hours of training each calendar year related to child	CCSM 1 did not complete training hours in 2022. CCSM 2 completed 3 of the required 5 hours of training in 2022 and no training in 2023.	Repeat Violation Established  Reference: : 6/18/2012 :Violation Established;

	development and caring for children, not including CPR, first aid, and infectious disease, including immunizations, training.		
R 400.1905(3)(b)	Training. Recognition of and the reporting of child abuse and neglect.	CCSM 2 does not have verification of recognition/reporting of child abuse/neglect training.	Violation Established
R 400.1905(3)(c)	Training. Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment."	CCSM 2 does not have verification of shaken baby syndrome/abusive head trauma/child maltreatment training.	Violation Established
R 400.1905(4)(a)	Training. Child development.	CCSM 2 does not have verification of child development training.	Violation Established
R 400.1905(4)(b)	Training. Administration of medication.	CCSM 2 does not have verification of medication administration training.	Violation Established
R 400.1905(4)(c)	Training. Prevention of and response to emergencies due to food and allergic reactions.	CCSM 2 does not have verification of prevent/respond food/allergic reactions training.	Violation Established
R 400.1905(4)(d)	Training. Handling and storage of hazardous materials and the appropriate disposal of bio-contaminants.	CCSM 2 does not have verification of hazardous material handling/storage and bio-contaminant disposal training.	Violation Established
R 400.1905(4)(e)	Training. Precautions in transporting children.	CCSM 2 does not have verification of transporting precautions training.	Violation Established
R 400.1905(4)(f)	Training. Building and physical premises safety.	CCSM 2 does not have verification of building/physical premises safety training.	Violation Established

R 400.1905(4)(g)	Training. All hazards emergency preparedness and response planning.	CCSM 2 does not have verification of emergency preparedness/response training.	Violation Established
R 400.1907(1)(b)	Child's record. A child in care statement or receipt using a form provided by the department and signed by the parent certifying all of the following:	One of the twelve children's records reviewed did not have a child in care statement on file.	Repeat Violation Established  Reference: : 6/1/2016 :Violation Established;

Technical Assistance	
Rule Number	Rule

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
06:00 AM To 6:30 PM	06:00 AM To 6:30 PM	06:00 AM To 6:30 PM	06:00 AM To 6:30 PM	06:00 AM To 6:30 PM		

Bureau Recommendation
I recommend the issuance of a regular license to this group child care home (capacity 14).

<b>Approved By:</b>			
<i>Jeannie C. Ellis</i>			
Jeannie Ellis	5/30/2024		
<b>Licensing Consultant</b>	<b>Date</b>		