



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 18, 2023

Tonia Werda
1504 S First
Alpena, MI 49707

RE: License #: DG040091497
Tonia Werda
1504 S First
Alpena, MI 49707

Dear Tonia Werda:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 08/08/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

The violations that were found are:

R 400.1905 Training.

(6) Completion of the required training must be verified by a document, signed by the trainer or an authorized individual, which must be kept on file or available online at MiRegistry.

Tonia Werda and Whitney Wilkie did not keep verification on file for their health and safety training topics required in 2018.

R 400.1905 Training

(9) When the department of licensing and regulatory affairs or the department of education

publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Tonia Werda did not complete the 2023 health and safety refresher training. Whitney Wilkie did not complete 2020, 2022, and 2023 health and safety refresher training.

On 08/08/2023, you gave us an acceptable written corrective action plan.


During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 590-0191.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jeannie Ellis, Licensing Consultant
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(989) 590-0191