



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 19, 2023

Amelia Emory
1024 Cotey St
Cadillac, MI 49601

RE: License #: DF830412140
Milli's Munchkins
1024 Cotey St
Cadillac, MI 49601

Dear Ms. Emory:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

I recommend issuance of a 2nd provisional license. If you accept the provisional license, you must sign and return the enclosed waiver form. If you do not accept the provisional license, the matter will be forwarded to the disciplinary unit.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Sara Schalk". The signature is written in a cursive, slightly slanted style.

Sara Schalk, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231)340-2730

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF830412140
Licensee Name:	Amelia Emory
Licensee Address:	1024 Cotey St Cadillac, MI 49601
Licensee Telephone #:	(231) 577-8926
Licensee:	N/A
Name of Facility:	Milli's Munchkins
Facility Address:	1024 Cotey St Cadillac, MI 49601
Facility Telephone #:	(231) 577-8926
Original Issuance Date:	05/25/2022
Capacity:	6
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s):

06/07/2023

	No. of Records Reviewed	
No. of children enrolled in care	6	6
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	2	
No. of other children present at time of inspection	1	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	☒	
Assistant Caregivers	☐	

Approved child use space: The main floor living room/play room, and the second-floor nap room on the south side of the home to the right of the master bedroom are approved for child use.

Exiting information (including second floor and basement): There are two exits from the first floor of the child care home. The primary exit off of the entry/breezeway provides a means of egress leading to the side/front yard and the sidewalk. A remotely located back door exits into the back yard of the home. The stairs leading from the second floor to the first floor serves as an exit from the nap room. A designated window exit on the east side of the nap room provides a second means of egress directly to the outside at the front of the home.

Approved variances - ☒ No ☐ Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No ☐ Yes ☒ If yes, describe.
Ms. Emory has four dogs and a cat. Ms. Emory stated that two of the dogs do not have contact with child care children.
- Hot tubs or spa pool? No ☒ Yes ☐ If yes, are there appropriate barriers?
- Swimming pool? No ☒ Yes ☐ If yes, describe pool and barriers.
- Other water hazards? No ☐ Yes ☒ If yes, describe.
Ms. Emory had a small wading pool in the outdoor play area that remained full of water for the dogs to drink out of. It was explained to Ms. Emory that the pool remaining full is a water hazard that would either need to be emptied when not in use, have a barrier, or removed from the outdoor play area. Ms. Emory stated she would move it off the outdoor play area.

- Fireplace or wood burning stove? No ☒ Yes ☐ If yes, describe.
- Fireplace/wood burner in use during child care hours? No ☒ Yes ☐ If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

When I arrived for the onsite inspection, Ms. Emory was present with three children. One child was Ms. Emory's son and the other two were child care children. The children engaged in free play during the inspection.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1907

Child's records.

(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.

Ms. Emory was unable to provide attendance records for children in care. Ms. Emory stated that she had been keeping paper attendance records, however, they got destroyed.

REPEAT VIOLATION ESTABLISHED

LSR Dated 12/05/2022

Corrective Action Plan Dated 12/14/2022

R 400.1920 Outdoor play area and equipment.

(1) A child care home shall provide a clean, safe, and hazard free outdoor play area, on the premises or within a reasonable walking distance of the home.

Ms. Emory did not ensure that the outdoor play area was clean, safe and free from hazards. The outdoor play area has trash throughout, such as cans, food wrappers and plastic bottles. The outdoor play area has holes dug in the dirt creating potential tripping/falling hazards, a full size metal shovel and a small wading pool filled with water.

R 400.1920 Outdoor play area and equipment.

(5) When swings, climbers, slides, and other similar play equipment with a designated play surface above 30 inches are used, they must:

(a) Not be placed over concrete, asphalt, or a similar surface, such as hard-packed dirt or grass.

Ms. Emory has a dome shaped climber in the outdoor play area that is placed over hard-packed dirt and grass and does not have adequate surfacing.

R 400.1920 Outdoor play area and equipment.

(5) When swings, climbers, slides, and other similar play equipment with a designated play surface above 30 inches are used, they must:

(c) Be placed at least 6 feet from the perimeter of other play structures or obstacles.

Ms. Emory has a dome shaped climber in the outdoor play area that is not placed at least 6 feet from the perimeter of the fence.

R 400.1921 Water hazards; water activities.

(4) A wading pool may be used when all of the following requirements are met:

(a) It is clean and free of debris.

Ms. Emory has a wading pool in the outdoor play area with standing water that contained dirt and debris.

R 400.1921 Water hazards; water activities.

(4) A wading pool may be used when all of the following requirements are met:

(b) It is emptied and cleaned after each play period or immediately when it becomes dirty or contaminated.

Ms. Emory has a wading pool in the outdoor play area with standing water that contained dirt and debris. Ms. Emory explained that it was out for the dogs to drink out of.

R 400.1921 Water hazards; water activities.

(4) A wading pool may be used when all of the following requirements are met:

(c) It remains empty at all times when not in use.

I observed Ms. Emory to have a wading pool in the outdoor play area with standing water.

R 400.1932 Home maintenance and safety.

(1) The structure, premises, and furnishings of a child care home must be in good repair and maintained in a clean, safe, and comfortable condition.

Ms. Emory did not ensure that the child care home was maintained in a clean, safe, and comfortable condition. I observed there to be excessive clutter throughout the main floor of the home. The entryway area had shredded paper and other debris and small toys on the floor, as well as items stacked along the walls such as dog food, boxes, toys, paper towels and other miscellaneous household items including a vacuum with an unwrapped, exposed cord. The living room/play area had small toys and debris such as plastic bottle caps and paper on the carpeting which could present a choking hazard to young children. I also observed items such as plastic bags, shoes and clothing items throughout the space in addition to the toys.

Although the kitchen is not a licensed room, child care children pass through the kitchen to go to the outdoor play area as well as to use the child care restroom. In the kitchen there was a large pile of items stacked on top of high chairs including multiple used pizza boxes, and other plastic and cardboard materials.

The bathroom used by child care children was found to be unsanitary with debris and dirt on the floor, toilet and sink area as well as garbage on the floor and sink area. The toilet was also clogged and was not flushing properly.

A small plastic choking hazard was found in a play yard in the upstairs napping room. Ms. Emory indicated that none of her child care children currently sleep in that play yard.

REPEAT VIOLATION ESTABLISHED
SIR 2023D0791009 Dated 06/09/2023
Corrective Action Plan Dated 06/28/2023

LSR Dated 12/05/2022
Corrective Action Plan Dated 12/20/2022

During the exit conference, I provided technical assistance/consultation on the following:

- I provided Ms. Emory with the most updated recall list to post.
- Ms. Emory stated that Amanda Emory is no longer a child care staff member or household member. Ms. Emory agreed to remove Amanda Emory from her CCBC account.
- Ensuring child information cards and child in care statements are completed, signed by parents, and updated annually.
- While inspecting the outdoor play area, one of Ms. Emory's dogs jumped on me several times, resulting in small scratches on my arms. I spoke with Ms. Emory about the potential safety hazards to children if the dog were to jump on children. Ms. Emory advised me that the dog does not have contact with children in care.

A corrective action plan was requested and received on 06/07/2023.

IV. RECOMMENDATION

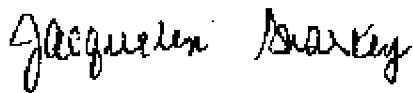
I recommend modification of the current status of the license to 2nd provisional.



07/19/2023

Sara Schalk
Licensing Consultant

Date



07/19/2023

Jacquelin Sharkey
Area Manager

Date



7/19/2023

Scott Bettys
Division Director

Date



7/27/23

Emily Laidlaw
Bureau Director

Date