



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 25, 2022

Amelia Emory
1024 Cotey St
Cadillac, MI 49601

RE: Application #: DF830412140
Milli's Munchkins
1024 Cotey St
Cadillac, MI 49601

Dear Ms. Emory:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, an original license with a capacity of 6 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Renee Libby".

Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DF830412140
Licensee Name:	Amelia Emory
Licensee Address:	1024 Cotey St Cadillac, MI 49601
Licensee Telephone #:	(231) 577-8926
Licensee:	N/A
Name of Facility:	Milli's Munchkins
Facility Address:	1024 Cotey St Cadillac, MI 49601
Facility Telephone #:	(231) 577-8926
Application Date:	03/23/2022
Capacity:	6
Program Type:	CHILD CARE FAMILY HOME (CAPACITY 1-6)

II. METHODOLOGY

03/23/2022	On-Line Enrollment
03/24/2022	Application Incomplete Letter Sent Needs everything
04/08/2022	Inspection Completed-Heating Approved
04/12/2022	Contact - Document Received CCLR for Licensee
05/05/2022	Application Incomplete Letter Sent
05/12/2022	Application Incomplete Letter Sent
05/12/2022	Application Complete/Orientation Needed
05/17/2022	Orientation Scheduled For- Pontiac/GR – Virtual
05/17/2022	Orientation Attended Pontiac/GR - Virtual
05/20/2022	Contact - Telephone call made To Licensee re. scheduling original onsite inspection
05/20/2022	Comment Original onsite scheduled for 05/23/2022
05/23/2022	Inspection Completed On-site
05/23/2022	Comment Follow-Up Inspection needed to verify compliance
05/24/2022	Inspection Completed On-site Reinspection
05/24/2022	Inspection Completed-BCAL Full Compliance Will send photos of outdoor play area safety compliance
05/24/2022	Contact – Documents received Photos of outdoor play area/equipment, second floor window exit

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility The two-story home is located in a residential neighborhood in the city of Cadillac, Michigan. There is a two-car detached garage behind the home.

Rooms and levels approved for child care use: The main floor living room/play room, and the second-floor nap room on the south side of the home to the right of the master bedroom are approved for child use.

Areas not approved: The kitchen, utility/laundry room, entry area/breezeway, first floor bedroom off of the living room/play room, master bedroom, children's bedroom on the east side of the second floor, and the basement are not approved for child use.

Ages of children served: The licensed family home will serve children birth through 17 years of age.

Equipment: There is adequate developmentally appropriate equipment for six children ages birth to 17 years. Equipment includes a pack 'n' play, a crib, pop-up toys, cars/trucks, books, infant toys, foam blocks, Barbie dolls, push toys, sensory tubes/toys, and art supplies.

Proposed days and hours of operation: The licensed family home will operate Sunday through Saturday from 5:00 am to 11:00 pm.

Previous or concurrent licenses, including children's foster care: Licensee Amelia Emory does not have any previous or concurrent licenses.

Exiting information (including second floor and basement): There are two exits from the first floor of the child care home. The primary exit off of the entry/breezeway provides a means of egress leading to the side/front yard and the sidewalk. A remotely located back door exits into the back yard of the home. The stairs leading from the second floor to the first floor serves as an exit from the nap room. A designated window exit on the east side of the nap room provides a second means of egress directly to the outside at the front of the home.

Outdoor play area description: The outdoor play area located behind the home adjacent to the detached garage is partially fenced on the east side of the property. Ms. Emory will ensure children are always directly supervised when playing outside.

Additional information:

- Pets? No ☐ Yes ☒ If yes, describe. There are two cats and a German Shepherd in the home that will have contact with children in care. Ms. Emory stated that even though the dog jumps on adults, he is safe to be around children.
- Hot tubs or spa pool? No ☒ Yes ☐ If yes, are there appropriate barriers?
- Swimming pool? No ☒ Yes ☐ If yes, describe pool and barriers.
- Other water hazards? No ☒ Yes ☐ If yes, describe.
- Fireplace or wood burning stove? No ☒ Yes ☐ If yes, describe.

- Fireplace/wood burner in use during child care hours? No ☒ Yes ☐ If yes, describe barriers to protect children from burns:

Explanation of variances, if any: There are no variances.

B. Rule/Statutory Violations

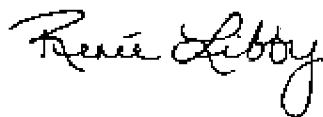
There were no rule/statutory violations.

Consultation was provided on the following:

- Child Information Record and Child in Care Statement completion with links to these forms from the department's website were provided via email and discussed during the onsite inspection on 05/24/2022.
- A copy of the Technical Assistance Manual was provided via email.
- A copy of the LARA publication Animals and Children BCAL_PUB_685_1_16 was provided via email.
- A handout on the 3-step wash, rinse, and sanitize procedure for the diapering area was sent via email.
- I provided guidance on topical nonprescription medication labeling with children's names.
- Information was shared during the onsite inspection regarding licensing rules on transporting children.

IV. RECOMMENDATION

I recommend issuance of an original license to this child care family home (capacity 1-6).

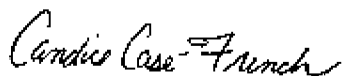


05/25/2022

Renee Libby
Licensing Consultant

Date

Approved By:



05/25/2022

Candice Case-French
Area Manager

Date