



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

December 12, 2022

Tiffany Perez  
 208 S. Maple Street  
 Sturgis, MI 49091

RE: License #: DF750406612

RE: SI LOG #: **Bright Stars Childcare  
 208 S. Maple Street  
 Sturgis, MI 49091**

Dear Ms. Perez:

This letter is to advise you that the 11/29/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1907(1)(b) Child's records.	I reviewed three child files and no children in care had a child-in-care statement signed by the parent certifying the above information prior to the child's initial attendance.	The licensee stated that she would have families complete the child-in-care statement for each child in care.	12/15/2022
R 400.1907(1)(c) Child's records.	I reviewed three child files and no children in care had documentation regarding each child's immunization and booster status. As technical assistance, the	The licensee stated that she would have families complete the child-in-care statement for each child in care.	12/15/2022

	child-in-care statement must be used to document this information. Copies of a child's immunization record are not required.		
R 400.1907(3) Child's records.	The dated daily attendance records of children in care did not include each child's last name.	The licensee stated that she would add last names to the daily attendance records.	11/30/2022
R 400.1918(2) Medication; administration; procedures.	Medication was given or applied without prior written permission from a parent. One child had three different oral non-prescription medications written on one form. Another medication form was not signed and dated by the parent. As technical assistance, each medication requires its own form, and every line must be completed prior to administering the medication.	The licensee stated that she would make sure each medication is on a separate form and that the form is completed and signed by the parent.	12/15/2022
R 400.1933(4) Water supply; sewage disposal; water temperature.	The hot water temperature measured at 138.1 degrees Fahrenheit at the water faucet used for handwashing in the bathroom.	The licensee stated that she would turn the water temperature down to 120 degrees Fahrenheit.	12/15/2022
R 400.1941(2) Heat-producing equipment.	Combustible materials such as a shop vac and large plastic bags were stored within four feet of the fuel-fired furnace and water heater.	The licensee stated that she removed all of the items and plastic from the water heater and furnace while I was there and would keep them four feet away.	11/29/2022

R 400.1943(5) Exit requirements for each floor level used by children.	The second-floor window used as an emergency exit was obstructed and not accessible to children. There was a pack-n-play folded up in front of the window.	The licensee stated that she would move the pack-n-play away from the window.	11/30/2022
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Carrie Harris, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
PO Box 30664  
Lansing, MI 48909  
(269) 615-5617