



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

May 10, 2023

Sue Yoder
 314 S Clay
 Sturgis, MI 49091

RE: License #: DF750054244
Sue Ann Yoder
314 S Clay
Sturgis, MI 49091

Dear Ms. Yoder:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on May 9, 2023, I found four violations listed below and explained in the attached report:

- R 400.1907(1)(a) Child's records.
- R 400.1925(2)(b) Comprehensive background check; fingerprinting.
- R 400.1945(1)(e) Emergency; plan; drill.
- R 400.1945(2) Emergency; plan; drill.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Carrie Harris

Carrie Harris, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
PO Box 30837
Lansing, MI 48909
(269) 615-5617

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF750054244
Licensee Name:	Sue Yoder
Licensee Address:	314 S Clay Sturgis, MI 49091
Licensee Telephone #:	(269) 651-2759
Licensee:	N/A
Name of Facility:	Sue Ann Yoder
Facility Address:	314 S Clay Sturgis, MI 49091
Facility Telephone #:	(269) 651-2759
Original Issuance Date:	04/17/1990
Capacity:	7
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 05/09/2023

		No. of Records Reviewed
No. of children enrolled in care	6	6
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	6	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input type="checkbox"/>

Approved child use space: The main floor large toy room, smaller toy room, office, dining room, living room, and kitchen are approved for child care use.

Exiting information (including second floor and basement): The main level of the home has three exit doors that are properly terminated to grade. There is a front door, side door, and back door.

Approved variances - No Yes Description: The licensee has a variance to R 400.1910(1), Ratio of personnel to children. The licensee can have one child care staff member to 7 children and a total capacity of 7 children.

Key Indicator Inspection: No.

Additional information:

- Pets? No Yes If yes, describe.
The family child care home has two indoor cats.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is an electric fireplace located in a television cabinet located in the living room but it is not used during child care hours.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1907 Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

I reviewed six child information cards, and five cards were missing required information such as admission dates, employer names and phone numbers, and the date when the card was signed.

R 400.1925 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(b) Maintain a copy of the completed and signed form(s) for each individual entered into the child care background check system under the license.

The licensee did not maintain a copy of the completed and signed form for each individual entered into the child care background check under the license. The licensee could not find the form for herself during the onsite inspection, but she later sent a picture to show that she had found it after I left.

R 400.1945 Emergency; plan; drill.

1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home. The plan must address the following types of emergencies:

(e) Crisis management including, but not limited to, all of the following:

- (i) Intruders.
- (ii) Active shooters.
- (iii) Bomb threats.
- (iv) Other man- or woman-caused events.

The posted emergency plans did not include a plan for intruders, active shooters, bomb threats, and other man or woman caused events.

R 400.1945 Emergency; plan; drill.

- (2) The written plan must include all of the following:
 - (a) A plan for evacuation.
 - (b) A plan for safely moving children to a relocation site.
 - (c) A plan for shelter-in-place.
 - (d) A plan for lockdown.
 - (e) A plan for contacting parents and reuniting families.
 - (f) A plan for continuing operations during or after a disaster.
 - (g) A plan for how infants and toddlers will be accommodated in all types of emergencies.
 - (h) A plan for how children with special needs will be accommodated in all types of emergencies.
 - (i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.

The written emergency plans did not include all the above information. There was not a plan for safely moving children to a relocation site, a plan for shelter-in-place, lockdown, contacting and reuniting families, and how infants and toddlers, children with special needs, and chronic medical conditions will be accommodated in each of the different types of emergencies.

A corrective action plan was requested and approved on 05/09/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care family home (capacity 1-6).

Carrie Harris

May 10, 2023

Carrie Harris
Licensing Consultant

Date