



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

October 28, 2022

Gay Simpson  
1424 Richardson  
Port Huron, MI 48060

RE: License #: DF740395158  
**Gay Simpson**  
**1424 Richardson Street**  
**Port Huron, MI 48060**

Dear Ms. Simpson:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 10/21/2022, I found 11 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.1902 (i) (ii) Applicant; licensee; requirements.**
- R 400.1904a (2) (c) Child care staff member; employment requirements.**
- R 400.1905 (2) Training.**
- R 400.1905 (3) (a-c) Training.**
- R 400.1905 (4) (a-g) Training.**
- R 400.1906 (1) (g) (i, ii, iii) Records of a licensee; child care staff member; child care assistant.**
- R 400.1907 (2) Child's records.**
- R 400.1934 (4) Heating; ventilation; lighting; radon.**
- R 400.1941 (5) Heat-producing equipment.**
- R 400.1945 (4) Emergency; plan; drill.**
- R 400.1945 (5) Emergency; plan; drill.**

Due to the violations, you must send us a corrective action plan by 11/14/2022. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,



Christine Noel, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(586) 256-1968

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF740395158
<b>Licensee Name:</b>	Gay Simpson
<b>Licensee Address:</b>	1424 Richardson Port Huron, MI 48060
<b>Licensee Telephone #:</b>	(810) 956-0682
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Gay Simpson
<b>Facility Address:</b>	1424 Richardson Street Port Huron, MI 48060
<b>Facility Telephone #:</b>	(810) 956-0682
<b>Original Issuance Date:</b>	12/20/2018
<b>Capacity:</b>	6
<b>Age Range:</b>	Ages 1 year 0 months Thru 12 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 10/21/2022

		No. of Records Reviewed
No. of children enrolled in care	17	10
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	2	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: Main floor front living room, dining room, and bedroom #1 (for sleeping only)

Exiting information (including second floor and basement): The two remote exits are out the front and back doors.

Approved variances -  No  Yes Description:

Key Indicator Inspection: No

### Additional information:

- Pets? No  Yes  If yes, describe.  
There are 3 cats, 2 dogs, and 1 snake in the home.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records.

Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.1902                    Applicant; licensee; requirements.**

**(1) An applicant shall meet all of the following provisions:**

**(d) Have proof of certification in both of the following:**

**(i) Infant, child, and adult cardiopulmonary resuscitation (CPR).**

**(ii) First aid.**

Ms. Simpson completed Adult, Child and Infant First Aid/CPR/AED Online on 4/11/2022. The certificate provided indicated that she was eligible for a skills session within 90 days. Ms. Simpson did not complete the skills session and is not fully certified in CPR/First Aid.

**R 400.1904a                    Child care staff member; employment requirements.**

(2) Before caring for children at a child care home, an individual shall provide the licensee with all of the following:

(c) Proof of training in the prevention of infectious disease, including immunizations.

Hours of training in the prevention of infectious disease from MiRegistry will be allowed to count for training hours to meet this requirement.

One child care staff member, Mr. Simpson, did not have verification that he had completed the above training prior to caring for children.

**R 400.1905                    Training.**

(2) A child care staff member and a child care assistant shall complete not less than 5 clock hours of training each calendar year related to child development and caring for children, not including CPR, first aid, and infectious disease, including immunizations, training.

One child care staff member, Mr. Simpson, did not have verification of completing 5 clock hours of annual training for years 2021 or 2022.

**R 400.1905 (3) Training.**  
**(a-c)**

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

- (a) Safe sleep practices to prevent sudden infant death syndrome.
- (b) Recognition of and the reporting of child abuse and neglect.
- (c) Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment.

One child care staff member, Mr. Simpson, did not have verification that he had completed the above training prior to caring for children.

**R 400.1905 (a-g) Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

- (a) Child development.
- (b) Administration of medication.
- (c) Prevention of and response to emergencies due to food and allergic reactions.
- (d) Handling and storage of hazardous materials and the appropriate disposal of biocontaminants.
- (e) Precautions in transporting children.
- (f) Building and physical premises safety.
- (g) All hazards emergency preparedness and response planning.

Ms. Simpson reported that one child care staff member, Mr. Simpson, has been an assisting since 2018. There is not verification that Mr. Simpson has completed the Health and Safety Course 1 or 2 through MiRegistry or another training facility that covered the above topics.

**R 400.1906 Records of a licensee; child care staff member; child care assistant.**

(1) A licensee shall maintain a file for each child care staff member and each child

care assistant that includes all of the following:

(g) A written statement, signed and dated by the child care staff member or child care assistant at the time of hiring, indicating all of the following information:

(i) The individual is aware that abuse and neglect of children is unlawful.

(ii) The individual knows that he or she is mandated by law to report child abuse and neglect.

(iii) The individual has received a copy of the licensee's discipline policy.

There was not a signed verification on file that child care staff member, Mr. Simpson, was aware of the above information.

**R 400.1907            Child's records.**

(2) Records in subrule (1) of this rule must be reviewed and updated annually or when information changes.

I reviewed 10 child information cards and 5 of them had not been updated annually. I also reviewed 10 child in care statements and found 1 of them had not been updated annually.

**R 400.1934            Heating; ventilation; lighting; radon.**

(4) A licensee shall test the child care home for the concentration of radon gas before the initial license is issued and every 4 years thereafter at the time of license renewal.

An updated Radon test had not been completed at the time of renewal. The last Radon test was completed in 2018.

**R 400.1941            Heat-producing equipment.**

(5) The inspection specified in subrule (4) of this rule must be conducted before the initial license is issued and every 4 years thereafter at the time of license renewal.

The furnace inspection was completed in 2019. However, the last water heater inspection was completed in 2018 and not updated at the time of the renewal.

**R 400.1945            Emergency; plan; drill.**

(4) Fire drills must be practiced while children are in care at least once quarterly, and a

written record that includes the date and time it takes to evacuate must be maintained.

There was not a written records of completed fire drills since 2020.

**R 400.1945                      Emergency; plan; drill.**

(5) At least 2 tornado drills must be practiced while children are in care between March and November, and a written record of these drills that includes the date must be maintained.

There was not a written records of completed tornado drills since 2020.

Technical Assistance was provided with regards to the following rules:

- R400.1903 (1) update policy for screening and supervision of volunteers
- R400.1945 (1) (2) update emergency procedures to include crisis management and other man-made disaster.
- R400.1952 (1) Routine (same place, same time) transportation, requires permission annually. Non-routine transportation requires written permission before each trip.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend renewal to a regular license.

*Christine Noel*

10/28/2022

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Christine Noel  
Licensing Consultant

Date