



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

November 23, 2022

Gay Simpson  
1424 Richardson  
Port Huron, MI 48060

RE: License #: DF740395158  
**Gay Simpson**  
**1424 Richardson Street**  
**Port Huron, MI 48060**

Dear Ms. Simpson:

This letter is to advise you that the 11/01/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
<b>R 400.1902 (i) (ii) Applicant; licensee; requirements.</b>	Ms. Simpson completed Adult, Child and Infant First Aid/CPR/AED Online on 4/11/2022. The certificate provided indicated that she was eligible for a skills session within 90 days. Ms. Simpson did not complete the skills session and is not fully certified in CPR/First Aid.	Ms. Simpson and Mr. Simpson completed CPR and First Aid training certification.	11/15/2022
<b>R 400.1904a (2) (c) Child care staff member;</b>	One child care staff member, Mr. Simpson, did not have verification that he	Mr. Simpson has completed infectious disease training	11/3/2022

<b>employment requirements.</b>	had completed the above training prior to caring for children.		
<b>R 400.1905 (2) Training.</b>	One child care staff member, Mr. Simpson, did not have verification of completing 5 clock hours of annual training for years 2021 or 2022.	Mr. Simpson has completed 5 clock hours of training	11/3/2022
<b>R 400.1905 (3) (a-c) Training. R 400.1905 (4) (a-g) Training.</b>	<p>One child care staff member, Mr. Simpson, did not have verification that he had completed the above training prior to caring for children.</p> <p>Ms. Simpson reported that one child care staff member, Mr. Simpson, has been an assisting since 2018. There is not verification that Mr. Simpson has completed the Health and Safety Course 1 or 2 through MiRegistry or another training facility that covered the above topics.</p>	Mr. Simpson has completed safe sleep training, shaken baby syndrome training, and abuse head trauma training.	10/31/2022

<b>R 400.1906 (1) (g)</b> <b>(i, ii, iii) Records of a licensee; child care staff member; child care assistant.</b>	There was not a signed verification on file that child care staff member, Mr. Simpson, was aware of the above information.	Mr. Simpson has signed the assistant caregiver certification form.	11/3/2022
<b>R 400.1907 (2)</b> <b>Child's records.</b>	I reviewed 10 child information cards and 5 of them had not been updated annually. I also reviewed 10 child in care statements and found 1 of them had not been updated annually.	Ms. Simpson will review the children's records to ensure that they are current.	11/4/2022
<b>R 400.1934 (4)</b> <b>Heating; ventilation; lighting; radon.</b>	An updated Radon test had not been completed at the time of renewal. The last Radon test was completed in 2018.	Ms. Simpson has completed an updated Radon test.	11/14/2022
<b>R 400.1941 (5)</b> <b>Heat-producing equipment.</b>	The furnace inspection was completed in 2019. However, the last water heater inspection was completed in 2018 and not updated at the time of the renewal.	Ms. Simpson has had an updated inspection completed on the hot water heater.	11/7/2022
<b>R 400.1945 (4)</b> <b>Emergency; plan; drill.</b>	There was not a written records of completed fire drills since 2020.	Ms. Simpson will perform and keep records of fire drills.	10/29/2022
<b>R 400.1945 (5)</b> <b>Emergency; plan; drill.</b>	There was not a written records of completed tornado drills since 2020.	Ms. Simpson will perform and keep records of tornado drills.	10/30/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Christine Noel".

Christine Noel, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(586) 256-1968