



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 23, 2022

Crystal Wartley
25696 Friar Lane
Southfield, MI 48033

RE: License #: DF630411682
Crystal Wartley
25696 Friar Lane
Southfield, MI 48033

Dear Mrs. Wartley:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 11/16/2022, I found 8 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R400.1905(9) Training.
R400.1907(3) Child's record.
R400.1921(1) Water hazards; water activities.
R400.1925(2)(b) Comprehensive background check; fingerprinting.
R400.1932(2) Home maintenance and safety.
R400.1933(4) Water supply; sewage disposal; water temperature.
R400.1945(4) Emergency; plan; drill.
R400.1945(5) Emergency; plan; drill.

Due to the violations, you must send us a corrective action plan by 12/13/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

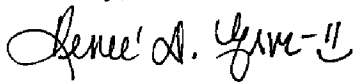
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Renee' D. Erve, Licensing Consultant
 Bureau of Community and Health Systems
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (313) 391-0770

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF630411682
Licensee Name:	Crystal Wartley
Licensee Address:	25696 Friar Lane Southfield, MI 48033
Licensee Telephone #:	(313) 673-9722
Licensee:	Crystal Wartley
Name of Facility:	Crystal Wartley
Facility Address:	25696 Friar Lane Southfield, MI 48033
Facility Telephone #:	(313) 673-9722
Original Issuance Date:	05/12/2022
Capacity:	6
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s):

11/16/2022

	No. of Records Reviewed	
No. of children enrolled in care	4	4
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	0	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	

Persons Interviewed: Licensee
Assistant Caregivers

Approved child use space: Basement level, Main level family room, main level bathroom, kitchen, dining room, and upper level bathroom.

Exiting information (including second floor and basement): On the basement level, stairs leading up to the main level of the home and an egress window. On the main level, the front door, the garage door, and the door off of the family room. On the second level, the stairs leading to the main level and windows in each bedroom.

Approved variances - No Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
Dog
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
There is a fence surrounding the swimming pool located in the back yard of the home. Fencing was not securely locked and one of the pickets of the fencing was missing, creating an opening large enough for a child to get through.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
In the family room.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

There were no children observed during the inspection. Mrs. Wartley indicated that all of the children were absent due to illnesses. An unannounced follow-up inspection will be completed.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1905

Training

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Mrs. Wartley did not complete the Health & Safety Refresher 2022 Training, which was due by October 31, 2022.

R 400.1907

Child's records.

(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.

The attendance records did not include children's last name, the arrival and departure times.

R 400.1921 Water hazards; water activities.

(1) A licensee shall ensure that barriers exist to prevent children from gaining access to any swimming pool, drainage ditch, well, natural or constructed pond, or other body of open water located on or adjacent to the property where the child care home is located. These barriers must be a minimum of 4 feet in height and appropriately secured to prevent children from gaining access to such areas.

None of the gates to the swimming pool were locked. The fence surrounding the swimming pool was missing a picket causing an opening large enough for a child to gain access to the pool area.

R 400.1925 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:
 (b) Maintain a copy of the completed and signed form(s) for each individual entered into the child care background check system under the license.

Mrs. Wartley and an adult household member (K.W.) did not have completed and signed Michigan Child Care Background Consent and Disclosure forms (BCHS-WBC-4001) on file.

R 400.1932 Home maintenance and safety.

(2) All dangerous and hazardous materials or items must be stored securely and out of the reach of children.

On the main level approved bathroom, there were cleaning products such as Clorox stored in an unlocked cabinet under the handwashing sink where it is accessible to the children in care.

R 400.1933 Water supply; sewage disposal; water temperature.

(4) Hot water temperature must not exceed 120 degrees Fahrenheit at water faucets accessible to children.

The hand washing sink located in the basement tested at 161 degrees Fahrenheit.

R 400.1945 Emergency; plan; drill.

(4) Fire drills must be practiced while children are in care at least once quarterly, and a written record that includes the date and time it takes to evacuate must be maintained.

Mrs. Wartley was unable to provide written record of fire drill logs for 2022.

R 400.1945 Emergency; plan; drill.

(5) At least 2 tornado drills must be practiced while children are in care between March and November, and a written record of these drills that includes the date must be maintained.

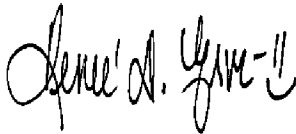
Mrs. Wartley was unable to provide written record of tornado drill logs for 2022.

Technical Assistance and Consultation were provided for the following:

A reminder was given to the licensee to review all sections of the Child in Care Statements to ensure that the documents are fully completed. I reminded the licensee to sign in and out for daily attendance. The Licensee verbalized the possibility of providing transportation for children in care. Technical assistance and consultation were provided to obtain written parent permission that is kept on file before a child is transported in a vehicle. Written permission for routine transportation is done annually. Child information cards are required during off-premises transportation.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



11/23/2022

Renee' D. Erve
Licensing Consultant

Date