



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 12, 2022

Crystal Wartley  
25696 Friar Lane  
Southfield, MI 48033

RE: Application #: DF630411682  
**Crystal Wartley**  
**25696 Friar Lane**  
**Southfield, MI 48033**

Dear Mrs. Wartley:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, an original license with a capacity of 6 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Alicia Wiggins".

Alicia Wiggins, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(248) 369-7892

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF630411682
<b>Applicant Name:</b>	Crystal Wartley
<b>Applicant Address:</b>	25696 Friar Lane Southfield, MI 48033
<b>Applicant Telephone #:</b>	(313) 673-9722
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Crystal Wartley
<b>Facility Address:</b>	25696 Friar Lane Southfield, MI 48033
<b>Facility Telephone #:</b>	(313) 673-9722
<b>Application Date:</b>	02/02/2022
<b>Capacity:</b>	6
<b>Program Type:</b>	CHILD CARE FAMILY HOME (CAPACITY 1-6)

## II. METHODOLOGY

10/14/2021	Inspection Completed-Heating Approved
02/02/2022	Enrollment Online enrollment
02/08/2022	Contact - Document Sent Rule & Act booklets; Mi Child Care Matters; CC Comprehensive Background Cks; Reimburse ltr & form
02/08/2022	Application Incomplete Letter Sent 001, DL, med cl, TB, CPR, 1st Aid, Infant Safe Sleep, Courses 1 & 2 for Crystal; 001 & TB for Keith; furnace; HW; radon results
02/24/2022	Contact - Document Received Verification of Courses 1 & 2 for Crystal
02/25/2022	Contact - Document Received Radon results 0.9 pCi/L
02/25/2022	Contact - Document Received Med cl, TB, 001 & DL for Crystal; 001 & TB for Keith
02/25/2022	Contact - Document Received Verification of CPR, 1st Aid & Infant Safe Sleep for Crystal
02/25/2022	Inspection Completed-Water Heater
02/25/2022	Application Complete/Orientation Needed
02/25/2022	Workload Transfer for Orientation
03/24/2022	Orientation Scheduled For- NE Office - Virtual
03/24/2022	Orientation Attended

NE Office - Virtual

04/19/2022	Inspection Completed On-site
05/02/2022	Inspection Completed On-site
05/03/2022	Contact - Document Received
05/03/2022	Inspection Completed-BCAL Full Compliance

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

#### A. Description of Facility

The child care home is a two-story home with three bedrooms and two bathrooms. The child care home is located in a residential area in Southfield.

**Rooms and levels approved for child care use:** The kitchen, dining room, family room, two bathrooms (one on the main level which will primarily be used and one on the upper level on an as needed basis), and basement are approved for child care use.

**Areas not approved:** The three bedrooms, the room off the family room and the room off the dining room are not approved for child care use.

**Ages of children served:** Mrs. Wartley will accept children ages birth to 12 years of age.

**Equipment:** Mrs. Wartley has an adequate amount of developmentally appropriate toys and play equipment for children of all ages. Equipment and activities available to children include books, blocks, puzzles, dramatic play items, toy cars, toy musical instruments, and infant toys.

**Proposed days and hours of operation:** The child care home will operate Monday through Friday, year-round from 6:00 a.m. – 9:00 p.m.

**Previous or concurrent licenses, including children's foster care:** Mrs. Wartley was previously licensed under DF630377027, which closed voluntarily on 05/11/2022 due to relocation.

**Exiting information (including second floor and basement):** The exits from the main level of the home include the front door, the garage door which leads to the side of the home, and the door off the family room which leads to the backyard.

One exit from the basement includes the stairs leading up to the main level of the home. The second exit from the basement is through an egress window which is accessed by climbing permanent stairs that opens to a molded window well. The well has a step ladder that leads to the backyard.

One exit from the second floor includes the stairs leading to the main level and the other exits are the windows in each bedroom.

**Outdoor play area description:** Outdoor play will occur in the large open grassy area on the east side of the home. The area is not fenced. Mrs. Wartley will use cones to designate the area in which the children will be allowed to play. There is an inground swimming pool located in the backyard. The entire swimming pool is surrounded by a 4-foot-tall wood fence. There is a locked gate on one side of the fence. The children will not be allowed to use the swimming pool. There is also a visible, small creek on the west side of Mrs. Wartley's property line. The creek is surrounded by trees and rocks. The children will not play on the west side of the home. Mrs. Wartley is aware that direct supervision is required at all times while children are outdoors playing. Mrs. Wartley intends to place a trampoline in the backyard for her children when the weather is warmer. She understands trampolines are not approved play equipment for child care children.

Additional information:

- Pets? No  Yes  If yes, describe. Mrs. Wartley has a shih tzu.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers. There is an inground swimming pool located in the backyard. The entire swimming pool is surrounded by a wood fence.
- Other water hazards? No  Yes  If yes, describe. There is a small creek on the west side of Mrs. Wartley's property line. Mrs. Wartley will provide direct care and supervision to the children whenever they play on the west side of the home.
- Fireplace or wood burning stove? No  Yes  If yes, describe. There is a fireplace located in the family room.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns:

**Explanation of variances, if any:** No variances have been requested.

## **B. Rule/Statutory Violations**

There are no rules or statutory violations at this time.

**IV. RECOMMENDATION**

I recommend issuance of an original license to this child care family home (capacity 1-6).



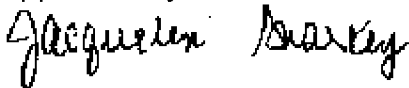
5/12/2022

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Alicia Wiggins  
Licensing Consultant

Date

Approved By:



05/12/2022

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Jacquelin Sharkey  
Area Manager

Date