



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

January 4, 2023

Crystal Wartley
25696 Friar Lane
Southfield, MI 48033

License #: DF630411682

Crystal Wartley
25696 Friar Lane
Southfield, MI 48033

Dear Mrs. Wartley:

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1905(9) Training	Mrs. Wartley did not complete the Health & Safety Refresher 2022 Training, which was due by October 31, 2022.	Mrs. Wartley stated that the training will be completed on Tuesday, December 13 th .	12/12/22
R 400.1907(3) Child's records	The attendance records did not include children's last name, the arrival and departure times.	Mrs. Wartley stated that all parents have been given new child care record cards to fill out with detailed instructions on the requirements so that the records can stay accurate.	11/20/22
R 400.1921(1) Water hazards; water activities	None of the gates to the swimming pool were locked. The fence surrounding the swimming pool was missing a picket causing an opening	Mrs. Wartley stated that additional locks were purchased and put on the fence. The broken fence panel has been replaced.	12/13/22

	large enough for a child to gain access to the pool area.		
R400.1925(2)(b) Comprehensive background check; fingerprinting	Mrs. Wartley and an adult household member (K.W.) did not have completed and signed Michigan Child Care Background Consent and Disclosure forms (BCHSWBC-4001) on file.	Mrs. Wartley stated that the needed documents for adult household member and herself are now in her records.	11/16/22
R 400.1932(2) Home maintenance and safety	On the main level approved bathroom, there were cleaning products such as Clorox stored in an unlocked cabinet under the handwashing sink where it is accessible to the children in care.	Mrs. Wartley stated that the locks have been put on the cabinet in the bathroom located on the main floor.	11/17/22
R 400.1933(4) Water supply; sewage disposal; water temperature	The hand washing sink located in the basement tested at 161 degrees Fahrenheit.	Mrs. Wartley stated that the temperature control devices have been put on the sinks.	12/1/22
R400.1945(4) Emergency; plan; drill	Mrs. Wartley was unable to provide written record of fire drill logs for 2022.	Mrs. Wartley stated that she located the fire drills and will be kept updated.	11/17/22
R400.1945(5) Emergency; plan; drill	Mrs. Wartley was unable to provide written record of tornado drill logs for 2022.	Mrs. Wartley stated that the tornado drill record had been located and will be kept updated.	11/17/22

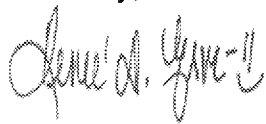
This letter is to advise you that the corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "Renee D. Erve".

Renee' D. Erve, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(313) 391-0770