



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

January 9, 2023

Erika Kramer  
17450 Buckingham Ave  
Beverly Hills, MI 48025

RE: License #: DF630403319  
**Erika's Gingerbread University**  
**17450 Buckingham Ave**  
**Beverly Hills, MI 48025**

Dear Ms. Kramer:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 12/16/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

The violations that were found are:

**R 400.1905                      Training.**

(1) A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

On 12/16/2022, Ms. Kramer did not have proof of 10 clock hours of training for 2021 and 2022.

**R 400.1905                      Training**

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

As of 12/16/2022, Ms. Kramer had not completed the required health and safety refreshers for 2020, 2021, and 2022.

Consultation was provided to Ms. Kramer. There should be no absorbent cover on the changing pad. All children should wash their hands after diapering and toilet use. The emergency plans need to be updated to include how infants and children with special needs will be accommodated.

Due to the violations, you must send us a corrective action plan by 1/19/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when inspection letters are completed can be found under Overview of Licensing Reports.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,

A handwritten signature in black ink that reads "J. Manchester". The signature is written in a cursive, slightly slanted style.

Jinelle M. Manchester, Licensing Consultant  
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