



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type:** Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 04/24/2024  
**Date of Report:** 05/01/2024

Licensee Name(s)	License Number	Capacity
Brooke Gaetz	DF630370563	7
Facility Name	Program Type	
Brooke Gaetz	Family Home	
Facility Address	Mailing Address	
569 Graefield Dr. South Lyon, MI 48178		
Facility Phone Number	Facility Email Address	
(734) 678-2047	bhgaetz@gmail.com	

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed Ms. Gaetz display positive, nurturing child interactions and communication. I observed the children in care engaged in a variety of developmentally appropriate activities, including playing with trucks and outdoor play. Also I observed, Ms. Gaetz read the children a story. I also observed diapering, toileting, hand washing, meal preparation and service.

If you have any questions regarding the report, please contact licensing consultant, Alicia Wiggins, at (248) 369-7892 or [wigginsa@michigan.gov](mailto:wigginsa@michigan.gov). In the event that Alicia Wiggins is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at (517) 284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
393	0	3
<i>Number of Children's Records Reviewed: Number of Children Enrolled</i>	<i>Number of Staff Employed: Number of Staff Files Reviewed</i>	<i>Number of Home Volunteers: Number of Volunteer Files Reviewed</i>
10: 7	1: 1	0: 0
<i>Number of Children Observed: Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed: Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
5: 5	1: 1	0: 0
<i>Licensee Interviewed</i>	<i>Child Care Staff Members Interviewed</i>	<i>Pets</i>
Yes	Yes	Ms. Gaetz has two dogs and one cat.
<i>Water or Other Hazards</i>	<i>Outdoor Space</i>	
There were no water hazards or other hazards observed during the on-site inspection.	The children play in the fully fenced back yard.	


<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Furnace Inspection	03/14/2024	Compliance
Water Heater Inspection	03/14/2024	Compliance
Radon Test Results	04/03/2024	2.1 pCi/L

<b>Technical Assistance</b>	
<i>Rule Number</i>	<i>Rule</i>
R 400.1945(7)	The records required in this rule must be retained for a minimum of 4 years.
R 400.1906(1)(b)	Daily records detailing arrival times and departure times at the child care home.
R 400.1905(6)	Completion of the required training must be verified by a document, signed by the trainer or an authorized individual, which must be kept on file or available online at MiRegistry.

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
07:00 AM To 05:30 PM	07:00 AM To 05:30 PM	07:00 AM To 05:30 PM	07:00 AM To 05:30 PM	07:00 AM To 05:30 PM		

**Bureau Recommendation**

I recommend issuance of a regular license to this child care family home.

<b>Approved By:</b>			
			
05/01/2024			
<b>Alicia Wiggins</b>			
<b>Licensing Consultant</b>	<b>Date</b>		