



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

April 5, 2022

Brooke Gaetz  
569 Graefield Dr.  
South Lyon, MI 48178

RE: License #: DF630370563  
**Brooke Gaetz**  
**569 Graefield Dr.**  
**South Lyon, MI 48178**

Dear Mrs. Gaetz:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 04/05/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Alicia Wiggins". The signature is written in a cursive style with a small star or decorative mark above the letter 'i' in "Wiggins".

Alicia Wiggins, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(248) 369-7892

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF630370563
<b>Licensee Name:</b>	Brooke Gaetz
<b>Licensee Address:</b>	569 Graefield Dr. South Lyon, MI 48178
<b>Licensee Telephone #:</b>	(734) 678-2047
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Brooke Gaetz
<b>Facility Address:</b>	569 Graefield Dr. South Lyon, MI 48178
<b>Facility Telephone #:</b>	(734) 678-2047
<b>Original Issuance Date:</b>	04/16/2015
<b>Capacity:</b>	6
<b>Age Range:</b>	Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 04/05/2022

	No. of Records Reviewed
No. of children enrolled in care	6
No. of assistant caregivers employed	1
No. of child care children present at time of inspection	6
No. of other children present at time of inspection	0
No. of assistant caregivers present at time of inspection	0
Licensee present at time of inspection?	Yes
Persons Interviewed:	
Licensee	<input checked="" type="checkbox"/>
Assistant Caregivers	<input type="checkbox"/>

Approved child use space: The main floor living room, dining area, and kitchen, and the large central room in the lower level are also approved.

Exiting information (including second floor and basement): The front door and the side door are used for exiting from the main level of the home. In the lower level, the stairs leading to the main level of the home and the marked egress window which has two steps built below it to make exiting easier for the children are used to exit.

Approved variances -  No  Yes Description:

Key Indicator Inspection: No

### Additional information:

- Pets? No  Yes  If yes, describe.  
Mrs. Gaetz has two dogs and one cat.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.  
A large water tub with a secure top and lock to prevent children from gaining access. Also, there is a wet land area adjacent to Ms. Gaetz's home. Her backyard is fenced and the children do not play outside the fence.
- Fireplace or wood burning stove? No  Yes  If yes, describe.  
There is a fireplace in the main living room.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the on-site inspection, I observed Mrs. Gaetz display positive, nurturing child interactions and communication. I observed the children in care engaged in a variety of developmentally appropriate activities, including playing with Magna-Tiles, outdoor play, and singing. I also observed diapering, handwashing, meal preparation and service.

The facility is in compliance with all applicable rules and statutes.

#### IV. RECOMMENDATION

I recommend issuance of a regular license to this child care family home (capacity 1-6).



April 5, 2022

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Alicia Wiggins  
Licensing Consultant

Date