



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 12, 2022

Connie Brown
13541 Burton St.
Oak Park, MI 48237

RE: License #: DF630311826

RE: SI LOG #: Brown, Connie
13541 Burton St.
Oak Park, MI 48237

Dear Ms. Brown:

This letter is to advise you that the 09/12/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

On 09/12/2022, you gave us an acceptable written corrective action plan.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.1905	The trainings required in this rule had not been completed by Ms. Brown and her assist, A.B. at the time of this onsite.	Will complete training by staff within 30 days.	10/12/2022
R400.1905	The trainings required in this rule had not been completed by Ms. Brown and her assist, A.B. at the time of this onsite. REPEAT VIOLATION ESTABLISHED Renewal Inspection Report dated: 08/03/2021	Will complete training by staff within 30 days.	10/12/2022

	Corrective Action Plan dated: 08/03/2021		
R400.1906	A signed consent and disclosure form for both Ms. Brown and her assistant, A.B. were not on file.	Staff will complete by today and maintain on file.	09/12/2022
R400.1907	Four of the four child information records reviewed were missing a child in-care statement. REPEAT VIOLATION ESTABLISHED Renewal Inspection Report dated: 08/20/2020 Corrective Action Plan dated: 08/20/2020	Will print out and have parents complete.	09/30/2022
R400.1919	Ms. Brown did not have an updated signed statement by a physician attesting to her mental and physical health.	Physicals will be completed and on file at the time of renewal.	09/12/2022
R400.1919	Child care staff member, A.B. did not have an updated signed statement by a physician attesting to her mental and physical health.	Physicals will be completed and on file at the time of renewal.	09/12/2022
R400.1941	At the time of this onsite, a water heater inspection was not update and on file. Ms. Brown was able to contact a facility and schedule an appointment for 09/15/2022.	An appointment will be made for water heater inspection by 09/13/2022.	09/13/2022

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730
Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

Sincerely,

A handwritten signature in cursive script, appearing to read "RaSheeda Mitchell".

RaSheeda Mitchell, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 762-1915