



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

March 31, 2023

Bonnie Parsons
 2934 Old Plank Road
 Milford, MI 48381

RE: License #: DF630251363
Bonnie Parsons
2934 Old Plank Road
Milford, MI 48381

Dear Ms. Parsons:

This letter is a follow-up to the Department’s findings regarding the interim inspection conducted at your home on 03/27/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

During my inspection, I observed two-way communications between Mrs. Parsons and the children in care. Both parties used eye to eye contact as they played with toys and marked on paper, using colored markers and pens. I observed lunch time also as Mrs. Parsons prepared and served the children’s meals.

The violations that were found are:

R 400.1905	Training.
	(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following: (b) Recognition of and the reporting of child abuse and neglect.
Mrs. Parsons was unable to provide documentation of training in recognition of and the reporting of child abuse and neglect.	
R 400.1905	Training.

	(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following: (c) Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment.
Mrs. Parsons was unable to provide documentation of training in prevention of shaken syndrome, abusive head trauma, and child maltreatment.	
R 400.1905	Training.
	(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics: (b) Administration of medication.
Mrs. Parsons was unable to provide documentation of training in administration of medication.	
R 400.1905	Training.
	(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics: (c) Prevention of and response to emergencies due to food and allergic reactions.
Mrs. Parsons was unable to provide documentation of training in prevention of and response to emergencies due to food and allergic reactions.	
R 400.1905	Training.
	(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff

	<p>member, and a child care assistant shall complete training on all of the following topics:</p> <p>(d) Handling and storage of hazardous materials and the appropriate disposal of biocontaminants.</p>
<p>Mrs. Parsons was unable to provide documentation of training in handling and storage of hazardous materials and the appropriate disposal of bio-contaminants.</p>	
R 400.1905	Training.
	<p>(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:</p> <p>(e) Precautions in transporting children.</p>
<p>Mrs. Parsons was unable to provide documentation of training in precautions in transporting children.</p>	
R 400.1905	Training.
	<p>(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:</p> <p>(f) Building and physical premises safety.</p>
<p>Mrs. Parsons was unable to provide documentation of training in building and physical premises safety.</p>	
R 400.1905	Training.
	<p>(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:</p> <p>(g) All hazards emergency preparedness and response planning.</p>

Mrs. Parsons was unable to provide documentation of training in all hazards emergency preparedness and response planning.	
R 400.1907	Child's records.
	(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.
Children's attendance for 3/13/2023 was missing children's last names.	
R 400.1945	Emergency; plan; drill.
	(1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home. The plan must address the following types of emergencies: (c) Serious accident or injury.
Posted written emergency response plans did not address plans for serious accident or injury emergencies.	
R 400.1945	Emergency; plan; drill.
	(2) The written plan must include all of the following: (a) A plan for evacuation. (b) A plan for safely moving children to a relocation site. (c) A plan for shelter-in-place. (d) A plan for lockdown. (e) A plan for contacting parents and reuniting families. (f) A plan for continuing operations during or after a disaster. (g) A plan for how infants and toddlers will be accommodated in all types of emergencies. (h) A plan for how children with special needs will be accommodated in all types of emergencies.

	(i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.
Mrs. Parson did not have written emergency response plans to include evacuation; safely moving children to a relocation site; shelter in place; lockdown; contacting and reuniting families; continuing operations during and after a disaster; how infants and toddlers will be accommodated in all types of emergencies; how children with special needs will be accommodated in all types of emergencies; a plan for how children with chronic medical conditions will be accommodated in all types of emergencies.	
R 400.1945	Emergency; plan; drill.
	(4) Fire drills must be practiced while children are in care at least once quarterly, and a written record that includes the date and time it takes to evacuate must be maintained.
Mrs. Parsons provided a fire drill record for year 2021. The only written record of fire drill practiced during quarterly months of 2021, while children were in care, was 12/23/2021. Mrs. Parson was not able to provide written records for fire drills practiced while children were in care at least once quarterly for year 2022.	
R 400.1945	Emergency; plan; drill.
	(5) At least 2 tornado drills must be practiced while children are in care between March and November, and a written record of these drills that includes the date must be maintained.
Mrs. Parson was unable to provide any written record of tornado drills practiced at least twice with children between the months of March and November for year 2021 or year 2022.	

Technical Assistance and Consultation were provided for the following:

- Completing refresher course 2021. Mrs. Parsons completed Health and Safety Refresher with MiRegistry on 3/21/2023.
- Add “No Vaping” to No Smoking Signage. Mrs. Parsons, on 3/14/2023, replaced signage on door that now reads “no smoking no vaping.”
- Check all the child information and child in care statements to ensure they are fully completed.
- Turn the hot water heater down for bathroom sink accessible to children. On day of inspection, water temperature, measured at 121 degrees Fahrenheit . Ms.

Parsons stated that she would adjust temperature down to measure 120 degrees Fahrenheit.

On 3/27/2023, you gave us an acceptable written corrective action plan.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,



Renee Erve, Licensing Consultant
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