



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

July 28, 2022

Susan Sweesy  
790 Robinwood  
Troy, MI 48083

RE: License #: DF630078084  
**Sweesy Susan R**  
**790 Robinwood**  
**Troy, MI 48083**

Dear Ms. Sweesy:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 07/22/2022, I found 7 violation(s) listed below and explained in the attached report:

- R 400.1903 Licensee Responsibilities.**
- R 400.1905 Training.**
- R 400.1905 Training.**
- R 400.1906 Records of a licensee; child care staff member; child care assistant.**
- R 400.1907 Child's records.**
- R 400.1919 Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.**
- R 400.1931 Food preparation and service.**

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Thomasa Bond". The signature is written in a cursive, flowing style.

Thomasa Bond, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(248) 860-2439

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF630078084
<b>Licensee Name:</b>	Susan Sweesy
<b>Licensee Address:</b>	790 Robinwood Troy, MI 48083
<b>Licensee Telephone #:</b>	(248) 563-5110
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Sweesy Susan R
<b>Facility Address:</b>	790 Robinwood Troy, MI 48083
<b>Facility Telephone #:</b>	(248) 563-5110
<b>Original Issuance Date:</b>	08/21/1997
<b>Capacity:</b>	6
<b>Age Range:</b>	Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 07/22/2022

		No. of Records Reviewed
No. of children enrolled in care	8	6
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	6	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: The main floor including two bedroom.  
Exiting information (including second floor and basement): Front and back door  
Approved variances -  No  Yes Description:  
Key Indicator Inspection: no

### Additional information:

- Pets? No  Yes  If yes, describe.  
one dog and 2 cats
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and

training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.1903            Licensee Responsibilities.**

(9) Provide identifying information to the department on both of the following individuals who are associated with the child care license:

(b) Adult household member.

Ms. Sweesy did not notify the department when her daughter moved into the home.

**R 400.1905            Training.**

(1) A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

Ms. Sweesy did not complete the required 10 clock hours of training in 2020.

**R 400.1905            Training**

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Ms. Sweesy did not complete the required the required 2021 refresher.

**R 400.1906            Records of a licensee; child care staff member; child care assistant.**

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(c) A statement signed by a licensed physician or his or her designee that attests to the individual's mental and physical health., and which must be updated as follows:

(i) For an applicant or licensee, within 1 year before issuance of the initial license and at the time of subsequent renewals.

Ms. Sweesy did not have a current physical.

**R 400.1907            Child's records.**

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

Four child information cards were incomplete.

**R 400.1919            Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.**

(3) An applicant, licensee, child care staff member, child care assistant, and a member of the household who is age 14 or older shall provide written evidence of freedom from communicable tuberculosis (TB) prior to caring for children or living in the child care home.

The household member did not have a negative TB test on file.

**R 400.1931            Food preparation and service.**

(8) Bottles used for feeding must be labeled with the child's first and last name and date, refrigerated, and served only to the child on the label.

The bottles used for feeding were not labeled or dated.

A corrective action plan was requested and approved on 07/22/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care family home (capacity 1-6).

*Thomasa Bond*

07/28/2022

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Thomasa Bond  
Licensing Consultant

Date