



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

July 12, 2022

Brooke Pruum  
121 Eugene Ave  
Norton Shores, MI 49441

RE: License #: DF610388875

RE: SI LOG #: **Brooke Pruum  
121 Eugene Ave  
Norton Shores, MI 49441**

Dear Mrs. Pruum:

This letter is to advise you that the 07/11/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1905 (1) Training	Ms. Pruum did not ensure that she completed 10 hours of training hours annually.	Ms. Pruum will complete the required amount of training annually.	08/17/2022
R 400.1907 (2) Child's records	Ms. Pruum did not ensure that child in care statements were updated annually.	Ms. Pruum will ensure that all child in care statements are updated annually.	07/17/2022
R 400.1907 (3) Child's records	Ms. Pruum did not ensure that she was maintaining a daily attendance record for child care children.	Ms. Pruum will ensure that daily attendance is completed.	07/11/2022
R 400.1908 (1) Capacity	Ms. Pruum was operating with 9 child care children of the allowed capacity of 6.	Ms. Pruum called to have three childcare children picked up	07/11/2022

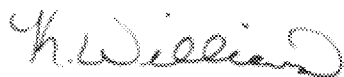
		during the inspection. She will maintain capacity.	
R 400.1910 (1) Ratio of personnel to children.	Ms. Pruim was operating at a 1:9 ratio instead of the allowed 1:6 ratio.	Ms. Pruim called to have three childcare children picked up during the inspection. She will maintain ratio.	07/11/2022
R 400.1934(4) Emergency; plan; drill.	Ms. Pruim did not have documentation for completed fire drills.	Ms. Pruim will perform and document fire drills.	07/17/2022
R 400.1934(5) Emergency; plan; drill.	Ms. Pruim did not have documentation for completed tornado drills.	Ms. Pruim will perform and document tornado drills.	07/17/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,



Kortney Williams, Licensing Consultant  
 Child Care Licensing  
 611 W. Ottawa St.  
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 (231) 463-3177