



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 22, 2022

Shannon Woodwyk
3696 Lo-AI Drive
Ravenna, MI 49451

RE: License #: DF610315798

RE: SI LOG #: **Shannon Woodwyk**
3696 Lo-AI Drive
Ravenna, MI 49451

Dear Ms. Woodwyk:

This letter is to advise you that the 03/15/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1903(8) Licensee responsibilities	Ms. Woodwyk did not have a post on the premises stating that there is no vaping allowed during child care hours.	Ms. Woodwyk added no vaping to her no smoking sign posting.	03/15/2022
R 400.1905(4) Training	Ms. Woodwyk did not complete course 2 of the child care health and safety requirements.	Ms. Woodwyk will complete health and safety course 2.	3/31/2022
R 400.1905(9) Training	Ms. Woodwyk did not complete the refresher	Ms. Woodwyk will complete the refresher for each year going forward.	3/31/2022

	course for health and safety in 2021.		
R 400.1907(2) Child's Records	The child in care statements require an annual update, Ms. Woodwyk did not have annual updates for several children.	Ms. Woodwyk will have child in care statements updated annually.	03/18/2022
R 400.1934(4) Heating; ventilation; lighting; radon	Ms. Woodwyk did not have a radon test dated within the last 4 years.	Ms. Woodwyk will have a new radon test completed and then sent to consultant.	3/31/2022

Sincerely,



Tarah Kline, Licensing Consultant
 Child Care Licensing Bureau
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