



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

September 8, 2022

Tricia Secord  
3418 Butler Drive  
Muskegon, MI 49441

RE: License #: DF610277124  
**Tricia Secord**  
**3418 Butler Drive**  
**Muskegon, MI 49441-4239**

Dear Ms. Secord:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

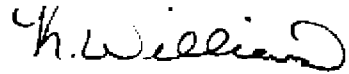
As a result of the renewal inspection on 09/08/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Kortney Williams". The signature is written in a cursive style with a large, looped initial "K".

Kortney Williams, Licensing Consultant  
Child Care Licensing  
611 W. Ottawa St.  
P.O.Box 30664  
Lansing, MI 48909  
(231) 463-3177

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF610277124
<b>Licensee Name:</b>	Tricia Secord
<b>Licensee Address:</b>	3418 Butler Drive Muskegon, MI 49441
<b>Licensee Telephone #:</b>	(616) 414-0600
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Tricia Secord
<b>Facility Address:</b>	3418 Butler Drive Muskegon, MI 49441-4239
<b>Facility Telephone #:</b>	(616) 414-0600
<b>Original Issuance Date:</b>	08/31/2005
<b>Capacity:</b>	6
<b>Age Range:</b>	Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 09/08/2022

	No. of Records Reviewed	
No. of children enrolled in care	17	17
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	0	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: The living room, dining room, kitchen, and bathroom on the main floor. The large play room in the basement is also approved.

Exiting information (including second floor and basement): On the main level of home the front door, the side door to the garage and the back sliding door. The basement has the door that leads to the backyard, an egress window in the spare room and a set of stairs that lead to the main level of the home.

Approved variances -  No  Yes Description:

Key Indicator Inspection: No

### Additional information:

- Pets? No  Yes  If yes, describe.  
Ms. Secord has one dog and one cat
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.  
There are two fireplaces, one on the main floor and one in the basement.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct

observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

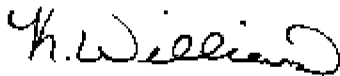
During the on-site inspection there were no child care children present. Ms. Secord stated the one child she had in care was just picked up due to illness. This was my third attempt to complete the renewal inspection, therefore I completed the inspection.

Technical assistance was provided regarding needing an updated radon test. Ms. Secord has a test she just needs to conduct the test to send it in for the results. She will submit the results to the department upon receiving them.

The facility is in compliance with all applicable rules and statutes.

#### IV. RECOMMENDATION

I recommend issuance of a regular license to this child care family home (capacity 1-6).



09/08/2022

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Kortney Williams  
Licensing Consultant

Date