



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

December 9, 2022

Charleen Foster  
6149 Autumn Ridge Dr.  
Greenville, MI 48838

RE: License #: DF590290257  
**Charleen Foster**  
**6149 Autumn Ridge Dr.**  
**Greenville, MI 48838**

Dear Mrs. Foster:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 12/08/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

During the inspection, I reviewed fire safety, sleep equipment, child-child care staff member interactions, tornado/fire drills, criminal background paperwork, diapering, and programming. There was one child present with Ms. Foster. While onsite, I observed nap time. Ms. Foster utilizes books, educational television programming, letter pronunciation, and basic communication to promote language development with the children. She encourages creativity with the children by offering imaginative play toys during free time and offering art and craft materials in the child care home. To promote early mathematics, the children use puzzles, Ms. Foster works with the children on shape identification, and she incorporates counting into the children's free play. To promote early science, the children learn about animals, bugs, and plants. The children are able to access two slides, a climber, trucks, cars, and various outdoor toys to promote physical development.

The violations that were found are:

**R 400.1905**

**Training**

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety

update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Ms. Foster did not ensure that all required MiRegistry Refresher trainings were completed within 6 months of notice. During the inspection, I found that Ms. Foster had not completed the 2021 MiRegistry Refresher.

**Technical Assistance and Consultation were provided on the following:**

- I provided Ms. Foster with an emergency plan template and an individual plan for children with chronic medical conditions template.
- Ms. Foster needs to add the role of child care staff member to her profile on the Child Care Background Check (CCBC) website.

On 12/08/2022, you gave us an acceptable written corrective action plan.

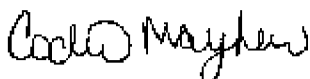
<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Codie Mayhew, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street; P.O. Box 30664  
Lansing, MI 48909  
(231) 342-5006 – Cell