



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

December 19, 2022

Elizabeth Menard  
5405 Scofield-Carleton Rd  
Carleton, MI 48117

RE: License #: DF580245287  
**Elizabeth Menard**  
**5405 Scofield-Carleton Rd**  
**Carleton, MI 48117**

Dear Ms. Menard:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 12/13/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

*Stacy Wables*

Stacy Wables, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 899-5790

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF580245287
<b>Licensee Name:</b>	Elizabeth Menard
<b>Licensee Address:</b>	5405 Scofield-Carleton Rd Carleton, MI 48117
<b>Licensee Telephone #:</b>	(734) 587-2286
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Elizabeth Menard
<b>Facility Address:</b>	5405 Scofield-Carleton Rd Carleton, MI 48117
<b>Facility Telephone #:</b>	(734) 587-2286
<b>Original Issuance Date:</b>	08/19/2002
<b>Capacity:</b>	6
<b>Age Range:</b>	Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 12/13/2022

		No. of Records Reviewed
No. of children enrolled in care	10	5
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	6	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input type="checkbox"/>

Approved child use space: The non-attached converted garage is the primary child care location. The space contains a large play area, kitchen area, and bathroom. This space was approved prior to 2008. As such, it may continue to be used by the children.

The residence is a bi-level home. The upper level 3 bedrooms are used for sleeping. The upper level also has a bathroom. The lower level living room and the main level living room are used by the children.

Exiting information (including second floor and basement): The converted garage uses a window as a second exit. The lower level and upper level of the home use windows for exiting. The main level of the home uses two doors for exiting.

Approved variances -  No  Yes Description:

Key Indicator Inspection: No

### Additional information:

- Pets? No  Yes  If yes, describe.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.  
The converted garage uses a window as a second exit. The lower level and upper level of the home use windows for exiting. The main level of the home uses two doors for exiting.

- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

The facility is in compliance with all applicable rules and statutes.

### IV. RECOMMENDATION

I recommend issuance of a regular license to this family child care home.

*Stacy Wables*

12/19/2022

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Stacy Wables  
Licensing Consultant

Date