



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

October 21, 2022

Kimberly Brabbs  
615 Linwood Dr.  
Midland, MI 48640

RE: License #: DF560309541  
**Kimberly Brabbs**  
**615 Linwood Dr.**  
**Midland, MI 48640**

Dear Ms. Brabbs:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 10/11/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

During the onsite inspection I observed Ms. Brabbs serving a family style lunch and bottle-feeding infants. Toddlers were encouraged to feed themselves. I observed handwashing, diapering, and safe sleep. Ms. Brabbs provides more than adequate equipment for the children enrolled and provides opportunities for literacy, art, gross motor development, and free play.

The violations that were found are:

**R 400.1907**      **Child's records.**

(4) Children's records required by the department must be immediately accessible and stored in a location known to all personnel.

Ms. Brabbs was unable to locate one of six child records immediately and the record was not stored in a location known to her at the time of the visit.

On 10/11/2022, you gave us an acceptable written corrective action plan.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Tania Allard, Licensing Consultant  
 Child Care Licensing Bureau/LARA  
 611 W. Ottawa  
 P.O. Box 30664  
 Lansing, MI 48909  
 Cell Phone Number: 231-340-2138