



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

October 11, 2022

Kimberly Brabbs  
615 Linwood Dr.  
Midland, MI 48640

RE: License #: DF560309541

**Kimberly Brabbs  
615 Linwood Dr.  
Midland, MI 48640**

Dear Ms. Brabbs:

This letter is to advise you that the 10/11/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1907 <b>Child's records.</b> (4) Children's records required by the department must be immediately accessible and stored in a location known to all personnel.	Ms. Brabbs was unable to locate one of six child records immediately and the record was not stored in a location known to her at the time of the visit.	Ms. Brabbs has an identified location for records and will be more diligent from today forward in returning documents to their proper/designated location.	10/11/2022 and Ongoing

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (866) 865-0006.

Sincerely,

A handwritten signature in cursive script that reads "Tania Allard".

Tania Allard, Licensing Consultant  
Bureau of Community and Health Systems  
Ste 3  
931 S Otsego Ave  
Gaylord, MI 49735  
(231) 340-2138