



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

May 20, 2021

Hitchcock Jennifer and Hitchcock David
6104 Millbrook Dr.
Midland, MI 48640

RE: License #: DF560263842

RE: SI LOG #: **Hitchcock Jennifer and Hitchcock David
6104 Millbrook Drive
Midland, MI 48640**

Dear Hitchcock Jennifer and Hitchcock David:

This letter is to advise you that the 05/20/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
400.1905(3b) Training	Neither licensee had completed training in recognition of and the reporting of child abuse and neglect	Mr. and Mrs. Hitchcock will complete training on MiRegistry	06/20/2021
400.1905(3c) Training	Neither licensee had training in prevention of shaken baby syndrome, abusive head trauma and child maltreatment	Mr. and Mrs. Hitchcock will complete training on MiRegistry	06/20/2021
400.1905(4a) Training	Neither licensee had completed training in Child development	Mr. and Mrs. Hitchcock will complete training on MiRegistry	06/20/2021

400.1905(4b) Training	Neither licensee completed training in Administration of medication	Mr. and Mrs. Hitchcock will complete training on MiRegistry	06/20/2021
400.1905(4c) Training	Neither licensee completed training prevention of and response to emergencies due to food and allergic reactions.	Mr. and Mrs. Hitchcock will complete training on MiRegistry	06/20/2021
400.1905(4d) Training	Neither licensee completed training in handling and storage of hazardous materials and the appropriate disposal of bio-contaminants.	Mr. and Mrs. Hitchcock will complete training on MiRegistry	06/20/2021
400.1905(4e) Training	Neither licensee completed training in precautions in transporting children	Mr. and Mrs. Hitchcock will complete training on MiRegistry	06/20/2021
400.1905(4f) Training	Neither licensee completed training inbuilding and physical premises safety	Mr. and Mrs. Hitchcock will complete training on MiRegistry	06/20/2021
400.1905(4g) Training	Neither licensee completed training in all hazards emergency preparedness and response planning	Mr. and Mrs. Hitchcock will complete training on MiRegistry	06/20/2021
400.1945(2e-i) Emergency; plan; drill	The written emergency plan did not include a plan for evacuation, moving children to a relocation site, shelter in place, lockdown, contacting and reuniting families, continuing operations during or after a disaster, how infants and toddlers will be accommodated, how children with special needs will be accommodated, how children with chronic medical conditions will be accommodated.	Mr. and Mrs. Hitchcock will complete training on MiRegistry	06/20/2021

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Gezelle Myers".

Gezelle Myers, Licensing Consultant
Bureau of Community and Health Systems
1509 Washington, Ste A
Midland, MI 48640
(989) 798-4263