



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

October 13, 2022

Susan St. John  
418 N Rath  
Ludington, MI 49431

RE: License #: DF530044833  
**Susan Kay St. John**  
**418 N Rath**  
**Ludington, MI 49431**

Dear Ms. St. John:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 10/12/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook if you maintain one.

Sincerely,

*Amanda Wendell*

Amanda Wendell, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF530044833
<b>Licensee Name:</b>	Susan St. John
<b>Licensee Address:</b>	418 N Rath Ludington, MI 49431
<b>Licensee Telephone #:</b>	(231) 845-5636
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Susan Kay St. John
<b>Facility Address:</b>	418 N Rath Ludington, MI 49431
<b>Facility Telephone #:</b>	(231) 233-3522
<b>Original Issuance Date:</b>	10/04/1993
<b>Capacity:</b>	6
<b>Age Range:</b>	Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 10/12/2022

		No. of Records Reviewed
No. of children enrolled in care	8	8
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	5	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: Kitchen, dining room, living room

Exiting information (including second floor and basement): Exiting is available via the front and back doors of the home.

Approved variances -  No  Yes Description:

Key Indicator Inspection: no

### Additional information:

- Pets? No  Yes  If yes, describe.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and

training information. Children's records include child information cards and child in care statements/receipts.

At the time of the onsite inspection, Ms. St. John was present with five child care children. Older children were playing imaginative games and an infant was either held by Ms. St. John or in a jumper. The children appeared bonded with Ms. St. John and she was attentive to their needs.

The facility is in compliance with all applicable rules and statutes.

During the exit conference, technical assistance/consultation was provided regarding the following:

- I could not locate Ms. St. John's safe sleep certificate. So that this can be in her file, she will attempt to locate the certificate or will retake safe sleep training as part of her 2023 training hours.
- At the time of the onsite inspection, Ms. St. John had not yet done daily attendance. I reminded her that, in order to ensure attendance is accurate, she must sign children in when they arrive.
- The water temperature in Ms. St. John's bathroom exceeded 120 degrees. She will check the temperature with a professional thermometer and adjust as necessary.
- A box of aluminum foil was in an unlocked drawer. Ms. St. John will move the box or lock the drawer.

#### IV. RECOMMENDATION

I recommend renewal of this family child care home license.

*Amanda Wendell*

10/13/2022

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Amanda Wendell  
Licensing Consultant

Date