



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 30, 2022

Colleen Morgan
31901 Sikon
Chesterfield, MI 48047

RE: License #: DF500249568
Colleen Morgan
31901 Sikon
Chesterfield, MI 48047

Dear Ms. Morgan:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 6/29/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

During the renewal inspection on 6/29/2022, I found *4 violations*. The violations are listed below and explained in the attached report:

R 400.1905 Training
R 400.1905 Training
R 400.1906 Records of a licensee; child care staff member; child care assistant.
R 400.1932 Home Maintenance and safety.

Due to the violations, you must send us a corrective action plan by 7/21/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

| During calendar year 2021: | Total |
|---|--------------|
| Number of serious injuries that occurred in facility. | 0 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 287-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jennifer DeMuyne, Licensing Consultant
Child Care Licensing Bureau
611 W Ottawa St
PO BOX 30664
Lansing, MI 48909
(586) 256-1005

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

| | |
|--------------------------------|---------------------------------------|
| License #: | DF500249568 |
| Licensee Name: | Colleen Morgan |
| Licensee Address: | 31901 Sikon Chesterfield, MI 48047 |
| Licensee Telephone #: | (586) 598-8170 |
| Licensee: | N/A |
| Name of Facility: | Colleen Morgan |
| Facility Address: | 31901 Sikon Chesterfield, MI 48047 |
| Facility Telephone #: | (586) 322-5088 |
| Original Issuance Date: | 07/16/2002 |
| Capacity: | 6 |
| Age Range: | Ages Birth Thru 17 years |

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 06/29/2022

| | No. of Records Reviewed | |
|---|-------------------------------------|---|
| No. of children enrolled in care | 6 | 6 |
| No. of assistant caregivers employed | 0 | 0 |
| No. of child care children present at time of inspection | 6 | |
| No. of other children present at time of inspection | 0 | |
| No. of assistant caregivers present at time of inspection | 0 | |
| Licensee present at time of inspection? | Yes | |
| Persons Interviewed: | | |
| Licensee | <input checked="" type="checkbox"/> | |
| Assistant Caregivers | <input type="checkbox"/> | |

Approved child use space: Main floor

Exiting information (including second floor and basement): There are two remote exits on the main floor.

Approved variances - No Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
There are 5 cats and 3 dogs that have contact with children in care.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
There is a pool in the backyard. During summer months the children in care use the front yard until the pool is dismantled.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
The fireplace is located in the family room.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records.

Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1905 Training.

(1) A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

During a review of the records, I found that Ms. Morgan had not completed at least ten hours of training for the 2021 calendar year.

R 400.1905 Training

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

During a review of the records, I found that Ms. Morgan had not completed the 2021 Health and Safety Training refresher.

R 400.1906 Records of a licensee; child care staff member; child care assistant.

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(c) A statement signed by a licensed physician or his or her designee that attests to the

individual's mental and physical health., and which must be updated as follows:

- (i) For an applicant or licensee, within 1 year before issuance of the initial license and at the time of subsequent renewals.

Ms. Morgan did not have a completed medical evaluation signed by a licensed physician on file.

R 400.1932

Home maintenance and safety.

(2) All dangerous and hazardous materials or items must be stored securely and out of the reach of children.

During the inspection I observed that the glass doors to the fire place had been left open with the charred remains and ashes exposed to the children. There was also a lighter left lying on the fireplace base within the children's reach.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the license be renewed.



6/30/22

Jennifer DeMuyck
Licensing Consultant

Date