



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

December 4, 2020

Sarah Tufnell  
7166 Bergin Road  
Howell, MI 48843

RE: License #: DF470362521  
Sarah Tufnell  
7166 Bergin Road  
Howell, MI 48843

Dear Ms. Tufnell:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on December 3, 2020, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2019:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Thanh C. Biehl". The signature is written in a cursive style with a large initial 'T' and 'B'.

Thanh Biehl, Licensing Consultant  
Bureau of Community and Health Systems/ Child Care Licensing  
4th Floor, Suite 4B  
51111 Woodward Avenue  
Pontiac, MI 48342  
(734) 417-8580

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF470362521
<b>Licensee Name:</b>	Sarah Tufnell
<b>Licensee Address:</b>	7166 Bergin Road Howell, MI 48843
<b>Licensee Telephone #:</b>	(517) 618-7334
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Sarah Tufnell
<b>Facility Address:</b>	7166 Bergin Road Howell, MI 48843
<b>Facility Telephone #:</b>	(517) 618-7334
<b>Original Issuance Date:</b>	10/15/2014
<b>Capacity:</b>	6
<b>Age Range:</b>	Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 12/03/2020

	No. of Records Reviewed	
No. of children enrolled in care	8	8
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	6	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: Play room, living room, dining room, sleep room (located next to the play room and the bathroom in the hallway).

Exiting information (including second floor and basement): There are at least three exits: Front door, door located in the mud room, and the door in the laundry room.

Approved variances -  No  Yes Description:

Key Indicator Inspection: No.

### Additional information:

- Pets? No  Yes  If yes, describe.  
Two dogs.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.  
There is a koi pond located at the front of the house. The front door is not used as an entrance.
- Fireplace or wood burning stove? No  Yes  If yes, describe.  
There is a fireplace located in the living room.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff,

and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

The facility is in compliance with all applicable rules and statutes.

Technical Assistance and Consultation were provided for the following:

- **R 400.1903 (1)(I) Licensee responsibilities.** A licensee shall be responsible for all of the following: Have a written policy and procedure for the screening and supervision of volunteers, if applicable, including volunteers who are parents of a child in care. The written policy for screening and supervision of volunteers must describe what methods are used by the home to screen volunteers. The written policy must describe the method of supervision and may include volunteer duties and restrictions.
- **R 400.1905 (1) Training.** A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.
- **R 400.1906 Records of a licensee; child care staff member; child care assistant.** Daily arrival times and departure times for all child care staff members and child care assistants must be in the file at the child care home.
- **R 400.1913 Discipline; child handling.** Update discipline policy.
- **R 400.1936 (5) Animals and pets.** Litter boxes, pet food, pet dishes, and pet toys must be inaccessible to children.

#### IV. RECOMMENDATION

I recommend issuance of a regular license to this child care family home (capacity 1-6).



12/03/2020

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Thanh Biehl  
Licensing Consultant

Date