



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

September 21, 2022

Melissa Baumbach
8696 Carlisle SW
Byron Center, MI 49315

RE: License #: DF410394990
Melissa Baumbach
8696 Carlisle SW
Byron Center, MI 49315

Dear Mrs. Baumbach:

This letter is to advise you that the 09/07/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
1916(5) Bedding and sleeping equipment	During my on-site inspection, the mattress of the pack and play was not strapped down.	The provider strapped down the mattress on-site and will complete the safe sleep training.	9/7/2022
1918(2) Medication; administration; procedures	Out of 5 child records that were reviewed, 2 files were missing parental permission slips	The provider will have the permissions signed by parents.	10/1/2022

1945(1)(2) Emergency; plan; drill.	The newly required crisis management procedures were not completed.	The provider will complete the emergency procedures/crisis management form provided by licensing.	9/7/2022
1952(2) Child transportation; parent permission; child information..	Out of 5 child records that were reviewed, 2 files were missing parental permission slips.	The provider will have the permissions signed by parents.	10/1/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Mary Dufon, Licensing Consultant
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Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 295-6530