



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 11, 2023

Belinda Robinson
3343 Statesman Ct. NE
Grand Rapids, MI 49525

RE: License #: DF410388329
Belinda Robinson
3343 Statesman Ct. NE
Grand Rapids, MI 49525

Dear Ms. Robinson:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 07/11/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

The violations that were found are:

R 400.1905 Training.

(7) CPR and first aid training certification must be maintained according to the expiration dates on the individual's certification cards.

The licensee's CPR and first aid certification expired 6/2023.

R 400.1907 Child's records.

(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be

used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.

The licensee has not maintained daily attendance as required under the rule. The licensee last completed daily attendance in March 2023.

R 400.1908 Capacity.

(1) The licensee shall ensure that the actual number of unrelated children in care at any 1 time does not exceed the number of children for which the child care home is licensed, not more than 6 children for a family child care home and not more than 12 children for a group child care home.

The licensee had 8 unrelated children in care. The licensee is only licensed for 7 unrelated children.

R 400.1910 Ratio of personnel to children.

(1) The ratio of personnel to children present in the home at any 1 time must be not less than 1 member of the personnel to 6 children. The ratio must include all children in care who are not related to any personnel and any of the following children who are less than 6 years of age:

- (a) Children of the licensee.
- (b) Children of a child care staff member or child care assistant.
- (c) Children related to any member of the household by blood, marriage, or adoption.

The licensee had 8 unrelated children in care and she was the only caregiver present in the home.

Due to the violations, you must send us a corrective action plan by **7/31/2023**. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Dawnita M. Diaz, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI, 48909
(616) 402-9376