



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

August 12, 2020

Claudia Kittinger
5582 Koster Dr SW
Wyoming, MI 49418

RE: License #: DF410386201
Miss Claudia's Childcare
5582 Koster Dr SW
Wyoming, MI 49418

Dear Mrs. Kittinger:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 8/12/2020, I found 5 violation(s) listed below and explained in the attached report:

- 1905(1) Training.**
- 1913(3)(g) Discipline; child handling.**
- 1919(3) Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.**
- 1925(2)(a)(b) Comprehensive background check; fingerprinting.**
- 1932(8) Home maintenance and safety.**

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2019:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 616-356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary Dufon". The signature is fluid and cursive, with the first name "Mary" and last name "Dufon" clearly distinguishable.

Mary Dufon, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 295-6530

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF410386201
Licensee Name:	Claudia Kittinger
Licensee Address:	5582 Koster Dr SW Wyoming, MI 49418
Licensee Telephone #:	(616) 862-8093
Licensee:	N/A
Name of Facility:	Miss Claudia's Childcare
Facility Address:	5582 Koster Dr SW Wyoming, MI 49418
Facility Telephone #:	(616) 862-8093
Original Issuance Date:	08/14/2017
Capacity:	6
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 08/12/2020

	No. of Records Reviewed	
No. of children enrolled in care	6	6
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	6	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: On the main level of the home the living room, dining room, and kitchen on the main level are approved as child use space. On the upper level one back spare bedroom is approved. The unapproved space in the home includes the bedroom on the main level of the home, the two additional bedrooms on the upper level, and the entire basement.

Exiting information (including second floor and basement): On the main level of the home the front door and back door provide exits. On the upper level of the home the stairs leading to the main level of the home and the remotely located exit window provide exits.

Approved variances - No Yes Description:

Key Indicator Inspection: No.

Additional information:

- Pets? No Yes If yes, describe.
One large dog.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
A fireplace in the living room.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

Technical assistance and consultation was provided regarding some of the new rules such as the new emergency procedures and ensuring the allergy section of the child information cards is complete.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1905 Training.

(1) A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

The provider had 9 hours of training on file for 2018 and 2 hours on file for 2019.

R 400.1913 Discipline; child handling.

(3) Personnel shall not do any of the following:
(g) Use time out for children under 3 years old.

The discipline policy stated that time-out will be used for children 25 months and older, however time out is only allowed for children three years and older.

R 400.1919 Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.

(3) An applicant, licensee, child care staff member, child care assistant, and a member of the household who is age 14 or older shall provide written evidence of freedom from communicable tuberculosis (TB) prior to caring for children or living in the child care home.

Two teenage children in the home do not have TB tests on file.

R 400.1925 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(a) Ensure that each individual who requires an eligibility determination pursuant to subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system, www.michigan.gov/ccbc. The form(s) must be signed and dated prior to the individual's appointment to be fingerprinted. (b) Maintain a copy of the completed and signed form(s) for each individual entered into the child care background check system under the license.

There were not consent and disclosure forms completed and on file for each person in the home with fingerprints.

R 400.1932 Home maintenance and safety.

(8) Open-flame devices and candles must not be used, except for birthdays or religious celebrations, and they must be inaccessible to children and extinguished when done.

During my on-site inspection, I observed a candle burning at the child care home.

A corrective action plan was requested and approved on 08/12/2020. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care family home (capacity 1-6).



8/12/2020

Mary Dufon, Licensing Consultant

Date

