



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type: Renewal
Inspection Type: Renewal

Date of Inspection: 5/28/2024
Date of Report: 6/4/2024

Licensee Name(s)	License Number	Capacity
Karen Potter	DF410271584	7
Facility Name	Program Type	
Karen Potter	Family Home	
Facility Address	Mailing Address	
5077 Bancroft Avenue Lowell, MI, 49331	5077 Bancroft Avenue Lowell, MI, 49331	
Facility Phone Number	Facility Email Address	
6164601976	karpotter@gmail.com	

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Stacie Fifelski found 3 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 6/4/2024. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Stacie Fifelski, at 517-643-6828. In the event that Stacie Fifelski is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
376	3	2
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Staff Employed : Number of Staff Files Reviewed</i>	<i>Number of Home Volunteers : Number of Volunteer Files Reviewed</i>
10 : 10	1 : 1	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
8 : 8	1 : 1	0 : 0
<i>Licensee Interviewed</i>	<i>Child Care Staff Members Interviewed</i>	<i>Pets</i>
Yes		The homeowner does not have any pets, however there are sometimes two dogs who visit the home.
<i>Water or Other Hazards</i>	<i>Outdoor Space</i>	
There were no water or other hazards present during this inspection.	The outdoor play area is located in the backyard of the home and is unfenced. Ms. Potter will provide direct supervision while children are playing outside.	

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Environmental Health Inspection Results	11/22/2004	In compliance
Water Heater Inspection Result	11/23/2022	In compliance
Fuel-Fired Furnace Inspection Results	11/23/2022	In compliance
Radon Test Results	10/29/2021	0.9 pCi/L

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.1933(4)	Water supply; sewage disposal; water temperature. Hot water temperature must not exceed 120 degrees Fahrenheit at	The hot water in the faucets in both bathrooms used by children exceeded 120 degrees Fahrenheit; the main level water tested at 129 degrees Fahrenheit and the	Violation Established

	water faucets accessible to children.	basement water tested at 125 degrees Fahrenheit.	
R 400.1942(2)	Electrical service; maintenance. All electrical outlets, including outlets on multiple outlet devices, accessible to children must have safety covers or be tamper resistant outlets.	During the onsite inspection, there were several outlets that did not have outlet covers protecting them.	Violation Established
R 400.1910(1)(c)	Ratio of personnel to children. Children related to any member of the household by blood, marriage, or adoption.	During the onsite inspection, the licensee's grandson was in her care along with 7 child care children. Licensee's daughter was there helping to take care of the grandson but is not a child care staff member. The approved ratio (1:7 with current variance) includes all non-related children in care and any children under 6 years old who are related to any household member by blood, marriage, or adoption.	Violation Established


Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.1903(1)(l)	Have a written policy and procedure for the screening and supervision of volunteers, if applicable, including volunteers who are parents of a child in care.
R 400.1923(2)(d)	Have a nonabsorbent, easily sanitized surface with a changing pad between the child and the surface.

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
07:30 AM To 5:00 PM	07:30 AM To 5:00 PM	07:30 AM To 5:00 PM	07:30 AM To 5:00 PM	07:30 AM To 5:00 PM		

Bureau Recommendation

You have submitted an acceptable corrective action plan. I recommend the issuance of a regular license.

Approved By:



Stacie Fifelski Licensing Consultant	6/4/2024 Date		
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