



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

December 29, 2021

Karen Potter
 5077 Bancroft Ave.
 Lowell, MI 49331

RE: License #: **DF410271584**
Karen Potter
5077 Bancroft Avenue
Lowell, MI 49331

Dear Ms. Potter:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 12/21/2021, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Stacia Thrower". The signature is fluid and cursive, with the first name "Stacia" and the last name "Thrower" clearly distinguishable.

Stacia L. Thrower, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 916-5504

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF410271584
Licensee Name:	Karen Potter
Licensee Address:	5077 Bancroft Ave. Lowell, MI 49331
Licensee Telephone #:	(616) 868-0265
Licensee:	N/A
Name of Facility:	Karen Potter
Facility Address:	5077 Bancroft Avenue Lowell, MI 49331
Facility Telephone #:	(616) 460-1976
Original Issuance Date:	12/14/2004
Capacity:	6
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 12/21/2021

	No. of Records Reviewed	
No. of children enrolled in care	6	6
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	5	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: Main and basement levels of the home.

Exiting information (including second floor and basement): Front and side doors provide exits from the main level. A glass slider and the stairs leading to the main level provide exits from the basement.

Approved variances - No Yes Description:

Key Indicator Inspection: Indicate yes or no.

Additional information:

- Pets? No Yes If yes, describe.
There is one pet dog in this home.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is a pellet stove located on the basement level.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.
The pellet stove is enclosed by a metal gate.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records.

Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care family home (capacity 1-6).



12/29/2021

Stacia L. Thrower
Licensing Consultant

Date