



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

MARLON I. BROWN, DPA  
 ACTING DIRECTOR

August 23, 2023

Sue Lee  
 1755 Oxford Dr.  
 E. Grand Rapids, MI 49506

RE: License #: DF410262622  
 Sue Lee  
 1755 Oxford Drive, SE  
 East Grand Rapids, MI 49506-4503

Dear Ms. Lee:

This letter is to advise you that the 08/11/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
<b>MCL 722.115n(16)</b> <b>Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements; duties of department.</b>	Fingerprint renewals for an adult household member were not completed prior to expiration.	Ms. Lee will ensure individuals due for fingerprint renewals are scheduled through the CCBC system and fingerprinted.	08/11/2023 and ongoing

	Ms. Lee has not connected individuals that have had eligibility determined.	Ms. Lee agrees to connect and disconnect individuals in the CCBC system once she receives eligibility notice.	08/11/2023 and ongoing
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,



Jessica Miranda-Bevier, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (616) 498-5459