



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

December 8, 2022

Sue Lee  
1755 Oxford Dr.  
E. Grand Rapids, MI 49506

RE: License #: DF410262622  
Sue Lee  
1755 Oxford Drive, SE  
East Grand Rapids, MI 49506-4503

Dear Ms. Lee:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "JMB", written over a horizontal line.

Jessica Miranda-Bevier, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(616) 498-5459

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF410262622
<b>Licensee Name:</b>	Sue Lee
<b>Licensee Address:</b>	1755 Oxford Dr. E. Grand Rapids, MI 49506
<b>Licensee Telephone #:</b>	(616) 617-6876
<b>Administrator/Licensee Designee:</b>	N/A
<b>Name of Facility:</b>	Sue Lee
<b>Facility Address:</b>	1755 Oxford Drive, SE East Grand Rapids, MI 49506-4503
<b>Facility Telephone #:</b>	(616) 617-6876
<b>Capacity:</b>	6
<b>Program Type:</b>	CHILD CARE FAMILY HOME (CAPACITY 1-6)

## **II. Purpose of Addendum**

On December 7, 2022, I received a Request for Modification form (CCL-5054) from licensee Sue Lee requesting a change of the age range for children accepted for care to include infants.

## **III. Methodology**

11/16/2022 Inspection Completed On-Site

12/01/2022 Contact - Document Received; texts with provider

12/05/2022 Contact - Document Sent; text to

12/07/2022 Contact – Telephone Call Made; voicemail

12/07/2022 Modification Request Received

## **IV. Description of Findings and Conclusions**

The terms of this license have been modified 12/07/2022.

This child care home is located in a residential neighborhood near the intersection of Boston Street SE and Breton Road SE in East Grand Rapids.

The play room, living room, dining room, and kitchen on the main level of the home are approved as child use space. There is a bathroom located on this level for the children to access. There are two remotely located exits on this level; the front door and a back door leading to the back yard of the child care home.

The upper level and basement of the home are not approved as child care space. The basement can be used as a storm shelter.

The outdoor play area is located in the back yard of the home.

There is an adequate amount of materials and equipment for the children to access.

Ms. Lee will care for children between the ages of birth to 8 years of age.

The child care home will operate Monday through Friday from 7:30am to 5:30 pm.

**V. Recommendation**

I recommend approval of changing the age range to birth to 8 years of age.



12/08/2022

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Jessica Miranda-Bevier  
Licensing Consultant

Date